

The meeting of the Volunteer Firefighter Relief Fund Committee (Committee) will seek to comply with the directive of Executive Order 7B-1 issued by Governor Ned Lamont on March 14, 2020, together with any Executive Orders subsequently issued which pertain to such meetings. To participate in the meeting Committee members, staff and the public will use the City's Turbobridge account by dialing 860-215-8140 and when prompted enter the conference ID # 4038191, followed by the # sign.

To: Members of the Volunteer Firefighter Relief Fund Committee  
From: Thomas Quinley, Chairman of the Volunteer Firefighters' Relief Fund  
Subject: Special Meeting  
Meeting Date: Tuesday, February 16, 2021  
Meeting Time: 2:00 p.m.  
Meeting Location: Turbobridge Conference Call

#### Agenda Items:

1. Call to order
2. Roll call
3. Determination of quorum
4. Reports
  - a. Review of December 31, 2020 investment results by Art Meizner from Hooker & Holcombe Investment Advisors (to be distributed)
  - b. Treasurer's report for the quarter ended December 31, 2020 (attached)
5. Approval of minutes of preceding meeting
  - a. Review of minutes from the Special Meeting on November 16, 2020 ([available on the website](#))
6. Communications
7. Unfinished Business
  - a. Status update on the recommended changes to the Relief Fund Plan which were approved by the Committee on October 13, 2020.
8. New business
  - a. Consideration of recommendations by Art Meizner for changes in investment policy statement, investment portfolio, if any.
  - b. Approval of bills
    - i. None at this time
  - c. New members
    - i. East Great Plain
      1. Jennifer Fitts (need forms)
      2. Stephen Sieczkowski (need forms)
    - ii. Taftville
      1. Joshua Gilot
      2. Santiago Gonzalez
  - d. New applications for benefits
    - i. None at this time
  - e. Refunds
    - i. Taftville: Terrence Dugas – 15 years of credited service (9 years purchased in 1988, 1989, 1992-1996). Refund of \$948 contributions plus \$1,387.84 interest paid on February 11, 2021.
    - ii.
  - f. Notification of Death
    - i. None at this time

- g. Discussion of Volunteer Responder Incentive Protection Act (VRIPA) \$600 per year exemption.

## 9. Adjournment

Please notify Thomas Quinley ([rehsq@snet.net](mailto:rehsq@snet.net)) or Brigid Marks ([bmarks@cityofnorwich.org](mailto:bmarks@cityofnorwich.org)) if you are unable to attend the meeting.

Next scheduled regular meetings:

- Monday, May 17, 2021
- Monday, August 16, 2021
- Monday, November 15, 2021

Next participants vested to receive benefits:

- Yantic: Robert Ladd – July 2023
- Yantic: Gregory Stott – July 2023
- Taftville: Eric Benoit – November 2023
- EGP: Patrick Daley – November 2023
- EGP: William Guile – November 2023

City of Norwich  
 Volunteer Firefighters' Relief Fund  
 Treasurer's Report  
 For The Quarter Ended

12/31/2020

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	Checking	Hooker & Holcombe	Total
Beginning Balance	254,143.10	3,278,284.84	3,532,427.94
Receipts:			
Annual City Appropriation	-	-	-
East Great Plain	-	-	-
Laurel Hill	-	-	-
Occum	-	-	-
Taftville	-	-	-
Yantic	5,016.00	-	5,016.00
Interest Income	299.77	9.60	309.37
Realized Gains/(Losses)	-	56,842.39	56,842.39
Unrealized Gains/(Losses)	-	247,538.95	247,538.95
Dividends	-	70,520.19	70,520.19
			-
Total Receipts	<u>5,315.77</u>	<u>374,911.13</u>	<u>380,226.90</u>
Transfers Between Accounts	-	-	-
Disbursements:			
Pension Payroll	87,582.66	-	87,582.66
Actuary Fees	6,000.00	-	6,000.00
Investment Management	-	-	-
Investment Consultant	-	-	-
Investment Custodian	-	4,629.46	4,629.46
Advertising	259.08	-	259.08
Postage	-	-	-
Supplies	-	-	-
Refunds	2,278.94	-	2,278.94
Total Disbursements	<u>96,120.68</u>	<u>4,629.46</u>	<u>100,750.14</u>
Ending Balance	<u>163,338.19</u>	<u>3,648,566.51</u>	<u>3,811,904.70</u>

The advertising cost was for a legal ad for the proposed changes to the VFFRF plan.