I. Roll Call

II. Minutes
   A. Minutes of the January 21, 2020 Personnel & Pension Board Meeting.

III. Old Business
   A. UBS settlement agreement for excess OPEB management fees.
      Hooker & Holcombe was awarded the Investment Fee Review for the audit of the Pension and OPEB funds at the November 2019 meeting. Completed report to be presented to the Board at the February 2020 meeting.
   B. 2018-2019 Pension and OPEB Plan comparisons submitted at the January 2020 meeting. Motion was made to add discussion with UBS to the February 2020 meeting.
   C. Ordinance 1712 was brought forth in 2015 to address the issue of participation in the pension plan while receiving benefits. It was recently brought to the Board’s attention a City retiree receiving a pension was currently employed by the BOE, but has waived participation in the plan. The Board questioned whether this situation is subject to suspension of benefits per Ordinance 1712. Motion was made to request an opinion from Mike Driscoll concerning applicability of Ordinance 1712 to a retiree who is receiving benefits and has waived his right to participate.
   D. Milliman conducting a final review of the pension valuation to be presented at the February 2020 meeting.

IV. New Business
   A. Employee Representative election results.
   B. Investment Review with UBS.
   C. Applications for Retirement:
      3. Sandra Kuchta, Accountant, for a deferred retirement effective February 15, 2020, payable April 30, 2026.
   D. Pension Calculations:
      1. Carol Wood, retired January 4, 2020. Her annual pension is calculated for $38,179.85. Her application was approved at the July 2019 meeting.
      2. Jill Smith, retired January 18, 2020. Her annual pension is calculated for $34,630.77. Her application was approved at the November 2019 meeting.
   D. Application for refund/rollover of pension contributions:
      2. Stephanie Tate, Paraeducator-BOE, who resigned effective November 18, 2019. Refund of $6,806.41 including interest.

E. Notification of Death:

F. Request from Acting Chief Wucik to extend the eligibility list Fire Captain eligibility list for 6 months.

G. New Employees:

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>DATE OF HIRE</th>
<th>CITY/STATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rachel Willey</td>
<td>911 Dispatcher</td>
<td>01/19/2020</td>
<td>Griswold CT</td>
</tr>
</tbody>
</table>

H. Employees to be admitted into the City of Norwich Employees’ Retirement Fund:

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>DATE OF HIRE</th>
<th>ACADEMY GRADUATION DATE</th>
<th>LAST DAY ON PROBATION</th>
<th>REQUEST/EVAL RECEIVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Julie Slover</td>
<td>Kitchen Worker-BOE</td>
<td>05/10/2019</td>
<td>n/a</td>
<td>08/07/2019</td>
<td>10/19/2019</td>
</tr>
<tr>
<td>Shawn Poirier</td>
<td>Kitchen Worker-BOE</td>
<td>08/26/2019</td>
<td>n/a</td>
<td>11/24/2019</td>
<td>12/30/2019</td>
</tr>
<tr>
<td>Joie Reels</td>
<td>Kitchen Worker-BOE</td>
<td>08/26/2019</td>
<td>n/a</td>
<td>11/24/2019</td>
<td>12/30/2019</td>
</tr>
<tr>
<td>Charungrat Aiemsomang</td>
<td>Kitchen Worker-BOE</td>
<td>08/26/2019</td>
<td>n/a</td>
<td>11/24/2019</td>
<td>12/30/2019</td>
</tr>
<tr>
<td>Rachelle Rolfe</td>
<td>Paraeducator-BOE</td>
<td>08/26/2019</td>
<td>n/a</td>
<td>01/24/2020</td>
<td>02/11/2020</td>
</tr>
<tr>
<td>Craig Berard</td>
<td>Janitor</td>
<td>11/19/2018</td>
<td>n/a</td>
<td>02/08/2020</td>
<td>01/17/2020</td>
</tr>
<tr>
<td>Joseph Wasilewski</td>
<td>LAN Technician/User Support</td>
<td>08/12/2019</td>
<td>n/a</td>
<td>02/11/2020</td>
<td>02/10/2020</td>
</tr>
</tbody>
</table>

IV. Correspondence

V. Adjournment