

~This is a virtual/remote meeting. ~  
~Please call 860-215-8140 to attend. Meeting ID 4038191. ~

- I. Roll Call**
- II. Minutes**
  - A. Minutes of the November 19, 2020 Personnel & Pension Board Meeting.
- III. Old Business**
  - A. The 2019 outside earnings request for service-connected disability pensioners was mailed in April 2020, but the tax filing date was extended to July 15, 2020. It has been reported by recipients the IRS is backlogged. Motion was made at the September 2020 meeting to extend the 2019 outside earnings review date until the November 2020 meeting. Motion made at the November 2020 meeting to extend the deadline to December 3, 2020, waive the requirement for the 2019 IRS transcript and accept a copy of the filed 1040 to verify earnings.
- IV. New Business**
  - A. Applications for Retirement:
    - 1. Barbara Richards, Paraeducator-BOE, for a normal retirement effective January 7, 2021.
    - 2. Renee D'Elia, Paraeducator-BOE, for a normal retirement effective January 9, 2021.
    - 3. Sharlene Cedrone, School Nurse-BOE, for a deferred retirement effective January 16, 2021.
  - B. Pension Calculations:
    - 1. Charles Novak, retired October 31, 2020. His annual pension is calculated for \$39,204.15. His application was approved at the October 2020 meeting.
    - 2. Greg McDonald, retired November 8, 2020. His annual pension is calculated for \$51,733.83. His application was approved at the November 2020 meeting.
  - C. Application for refund/rollover of pension contributions:
    - 1. Stephanie Scagliarini, Paraeducator-BOE, who terminated effective August 14, 2018. Refund of \$1,481.78 including interest.
    - 2. Melani Bradshaw, Paraeducator-BOE, who terminated August 14, 2018. Refund of \$771.72 including interest.
    - 3. Megan Zachem, School Nurse-BOE, who terminated August 30, 2020. Refund of \$8,730.52 including interest.
    - 4. Edward Guntner, Facility Supervisor-BOE, who terminated effective March 4, 2020. Refund of \$47,665.00 including interest.
    - 5. Susan MacGregor, Administrative Assistant-BOE, who terminated effective November 20, 2020. Refund of \$690.15 including interest.
    - 6. Ashley Migliacco, Paraeducator-BOE, who terminated effective December 2, 2020. Refund of \$9,370.46 including interest.
    - 7. Mianair Vargas, Paraeducator-BOE, who terminated effective December 18, 2020. Refund of \$6,177.34 including interest.
    - 8. Kristin Redman, Paraeducator-BOE, who terminated effective December 18, 2020. Refund of \$10,379.47 including interest.
  - D. Notification of Death:
    - 1. Dale Arnold, DOD November 23, 2020, who retired from NPU on April 13, 1996. No further benefit due.

2. Elizabeth Bordeau, DOD December 9, 2020, who retired from the Senior Center on July 1, 2009. No further benefit due.
  3. Franz Redanz, DOD December 18, 2020, who retired from the Fire Department on July 9, 1990. Survivor benefit to be paid to his spouse, Maureen, in the amount of \$8,803.57.
  4. Alexander Zoladz, DOD December 29, 2020, who retired from NPU on June 1, 2013. Survivor benefit to be paid to his spouse, Deborah, in the amount of \$50,035.62.
  5. Deborah Jakubielski. DOD December 29, 2020, who retired from Public Works on November 19, 2019. Contributions in excess of retirement benefits paid to be paid to beneficiary, Amy Jakubielski, in the amount of \$56,857.45.
- E. 2021 interest rate for employee contributions.  
 F. Review of board member term and expirations.  
 G. New Employees:

| NAME              | POSITION                             | DATE OF HIRE | CITY/STATE    |
|-------------------|--------------------------------------|--------------|---------------|
| Kyle Gervais      | Accounting Generalist                | 09/21/2020   | Middletown CT |
| Ana Acevedo       | Revenue Collection Clerk (Bilingual) | 11/30/2020   | New London CT |
| Victoria Peyton   | Assessment Analyst                   | 12/28/2020   | Moosup CT     |
| Heather Lariviere | Janitor                              | 01/07/2021   | Norwich CT    |

H. Employees to be admitted into the City of Norwich Employees' Retirement Fund:

| NAME                    | POSITION   | DATE OF HIRE | ACADAMY GRADUATION DATE | LAST DAY ON PROBATION | REQUEST /EVAL RECEIVED |
|-------------------------|--|--------------|-------------------------|-----------------------|------------------------|
| Zac Topping             | Firefighter  | 08/19/2019   | 12/5/2019               | 12/05/2020            | 11/17/2020             |
| Joseph Fenton           | Computer Repair Technician-BOE                         | 01/29/2020   | n/a                     | n/a                   | 08/21/2020             |
| Laura Dietrich          | Nursing Supervisor-BOE                                 | 11/23/2020   | n/a                     | n/a                   | 11/17/2020             |
| Scott Tonucci           | Head Custodian   | 05/27/2020   | n/a                     | n/a                   | 11/27/2020             |
| Gloria Adames-Sotomayor | Coordinator of Afterschool Programs and Attendance-BOE | 11/12/2020   | n/a                     | n/a                   | 11/19/2020             |
| Kyle Blake              | Janitor  | 12/16/2019   | n/a                     | n/a                   | 12/16/2020             |

**IV. Correspondence**

**V. Adjournment**