

**CITY OF NORWICH  
DEPARTMENT OF PUBLIC WORKS**

March 19, 2019

**TO:** City Clerk  
**FROM:** Director of Public Works  
**FILE #:** PWD 043-19  
**SUBJECT:** MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS  
COMMITTEE  
~~XXXXXXXX~~

The meeting of the Public Works and Capital Improvements Committee was held on Monday, March 18, 2019 in the conference room at the Public Works Headquarters, 50 Clinton Avenue. Attendance was as follows:

**Committee Members**

Mayor Peter Nystrom  
Alderswoman Stacy Gould  
Alderman Sam Browning

**Administration**

Patrick McLaughlin, City Engineer  
and Acting Director  
Robin Dauda, Recording Secretary

**1. CALL TO ORDER**

The meeting was called to order at 8:11 a.m.

**2. APPROVAL OF MINUTES**

The Meeting minutes of the February 19, 2019 meeting were unanimously approved.  
(Motion: Nystrom, Second: Browning).

**3. CITIZEN COMMENT: None**

**4. OLD BUSINESS:**

**A. Public Works Projects Updates**

- Sherman Street Bridge – Still waiting for a DOT contract.
- Sunnyside Bridge – Low bidder has some issues with the DMV. State to revise the agreement with low bidder setting specific conditions. The award can then be official.
- Union Street Fire Escape – bids came in higher than expected.
- Union Street ADA entrance – With Purchasing Agent and expected out to bid this week.
- The transfer station scale – with the Purchasing Agent and expected to go out to bid soon.
- Sidewalk project for Norwich Road is still with the Purchasing Agent.
- Capital Sidewalks – the Contractor is beginning work soon

- Alice Street Extension and Alice Court – Annual paving contract has been awarded; expected to begin mid April.

**B. Wash Bay Pressure**

It is not an option to have the wash bay only clean the undercarriage. It has now been well used with hundreds of cars going through to date without issue to appliques.

**C. Mahan School Driveway**

School driveway meetings are ongoing concerning safety and congestion. There is a time frame of about 10 minutes that parents are dropping off their children while the buses arrive. Still awaiting land transfer from the state regarding access via Maplewood Court.

**D. Budget**

The budget is in good shape. Overtime to date isn't as high as expected. Solid wastes charges are increasing and will need more funds in the next budget.

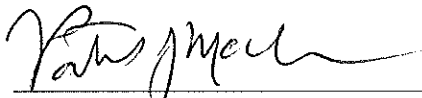
**5. NEW BUSINESS:**

- Alderman Browning shared a proposed revised version of §14-2(e) to the City Ordinances regarding vendors in Mohegan Park. There was discussion regarding fees and terms of permits. Park opens for swimming on June 15<sup>th</sup>.

**6. OTHER BUSINESS: NONE**

**7. ADJOURNMENT**

The meeting adjourned at 9:00 a.m. by unanimous vote.  
(Motion: Brown, Second: Nystrom)



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Patrick J. McLaughlin, P.E.  
Acting Director of Public Works

**Committee Members:**

Alderwoman Stacy Gould (Chair), Mayor Peter Nystrom, Alderman Sam Browning  
Mayor and Members of the City Council, City Manager