



## *Norwich Recreation Department*

*A Division of Norwich Human Services  
75 Mohegan Road, Norwich, CT 06360  
Ph: 860-823-3791, FAX: 860-823-3830  
<http://norwichct.org/recreation>*

### **2019/2020 Program Scholarship Information**

The Norwich Recreation Department will be offering scholarships to eligible Norwich families (proof of Norwich residency is **required**) through the year. A limited number of scholarships will be available to families that meet income guidelines. The City of Norwich does not want to exclude anyone from recreation programs, however, please understand that funds are limited.

Scholarships will be selected based on overall need amongst those people who apply. Families will receive one **(1) program per session** per child in order to give all families an opportunity to experience our programs. The Recreation Department will maintain a waiting list for scholarships and they will be offered in the order applicants were placed on the waiting list.

The Norwich Recreation Department will need to verify income prior to awarding any scholarships. We verify income through your most recent income tax return. The most recent Federal Tax Return must be attached (not W2's) for all **HOUSEHOLD** members. We will also accept statements from select social service, state or federal agencies when income tax returns or pay stubs are not available. All documents must show that income was verified.

The Recreation Department will retain copies of all documentation for reporting purposes. **ALL INFORMATION WILL REMAIN CONFIDENTIAL.** Financial aid for camp programs will be issued based on the completed form.

#### **How to apply for a scholarship**

**1. You will need to submit the following:**

- **2019 Federal Tax Return** from **all** household members:
- Complete **2019 / 2020 FINANCIAL AID APPLICATION**
- Copy of photo ID
- Two (2) pieces of postmarked mail in envelope
- Program Registration form

**2. If you were NOT required to file a tax return, you will need to submit the following**

- Four (4) of your most recent pay stubs from all household members
- Or a letter from a social service, state or federal agency listing your income, if applicable
- Complete the **2019 FINANCIAL AID APPLICATION**
- Submit a photo ID
- Program Registration form



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## 2019 / 2020 FINANCIAL AID APPLICATION FORM

Name (Parent/Guardian): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

1. Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade entering: \_\_\_\_\_ School: \_\_\_\_\_

2. Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade entering: \_\_\_\_\_ School: \_\_\_\_\_

3. Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade entering: \_\_\_\_\_ School: \_\_\_\_\_

Are you working with Department of Children and Families in any way? Yes \_\_\_ No \_\_\_

Are your children on free and reduced lunch? Yes \_\_\_ No \_\_\_ If so please explain: \_\_\_\_\_

Program of interest: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_ Fee: \_\_\_\_\_

### FINANCIAL DISCLOSURE – For ALL members of the household [please print clearly]

Gross Weekly Income (before taxes) \$ \_\_\_\_\_

Social Security \$ \_\_\_\_\_

Dividends from bonds or income from estates & trusts \$ \_\_\_\_\_

Net rental income \$ \_\_\_\_\_

Government Assistance \$ \_\_\_\_\_

Pensions or annuities \$ \_\_\_\_\_

Alimony and/or child support \$ \_\_\_\_\_

Unemployment \$ \_\_\_\_\_

Other income \*see back \$ \_\_\_\_\_

Number of Dependent Children Residing In Household \$ \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**Financial Aid applications must be returned to the Norwich Recreation Department at 75 Mohegan Road or emailed to [recreation@cityofnorwich.org](mailto:recreation@cityofnorwich.org)**