

I. Roll Call

II. Minutes

- 1) Minutes of the 4/21/09 Regular Personnel & Pension Board Meeting. No minutes exist for the 5/19/09 P&P Board meeting to review, as the meeting was cancelled.

III. New Business

- A. Application from Michael Blanchette, Police Officer (Police Department) for a regular/normal Police Retirement effective 4/25/09. A copy of the proposed agreement between the City of Norwich and Michael Blanchette regarding his retirement will be passed out at the meeting.
- B. Application from Norma Wallace-Martin, Executive Secretary (City Manager's Department) for a non-service-connected disability General City retirement effective 6/12/09.
- C. Application from Claudia Baranowski, Accounts Payable Clerk (Finance Department) for a regular/normal General City retirement effective 8/19/09.
- D. Request from Peter Schultheis, Youth & Family Services Director, to purchase up to 42 months of prior service time as the Norwich Youth Services Clinical Director. Mr. Schultheis became a City employee on 11/23/87. Prior to that time he was paid as a contractor through the Accts. Payable system.
- E. Request from Joseph Loyacano, Public Works Director, to renew the eligibility list for the position of Laborer, which will currently expire on 6/23/09.
- F. Application from Charles Stedman, former Board of Education employee, to receive a refund of pension contributions and interest in the amount of \$23,904.85. Mr. Stedman left the Board of Education in June of 2003, but just returned his rollover/refund request form.
- G. Outside earnings report for 2008 service-connected disability pensions with the outside earnings clause.
- H. Medical bills for payment - no business under this item.
- I. Employees to be admitted into the City of Norwich Employees' Retirement Fund:

See schedule below:

NAME	POSITION	DATE OF HIRE	ACAD. GRAD. DATE	PROB. PERIOD UP ON:	EVAL./REQUEST FORM RECEIVED BACK ON:
Jill Brennan	Admin. Clerk (HR/CM)	8/26/08	N/A	2/26/09	5/8/09
Dana Merise	Paraeducator (Bd. of Ed.)	12/1/08	N/A	4/30/09	N/A
Noah Witt	Custodian (Bd. of Ed.)	10/15/08	N/A	4/15/09	N/A
Juliet Deckman	Payroll Secretary (Bd. of Ed.)	3/2/2009	N/A	5/31/2009	N/A

- J. (Formerly Item J) - New employees: None at this time.
- K. **Introduced under suspension of the rules: Discussion regarding creation of a handout for any employee applying for a disability retirement, which will assist the employee's physician in documenting the eligibility status of that employee for a disability retirement.**

IV. Old Business

- A. Pension calculation for Kathleen Lawson, who retired on 4/1/09 from the Board of Education - annual amount = \$11,300.24. Mrs. Lawson's retirement was approved at the 4/21/09 meeting.
- B. Pension calculation for James Deveny, who retired on 4/11/09 from the Police Department - annual amount = \$51,321.90. Mr. Deveny's retirement was approved at the 4/21/09 meeting.
- C. Pension calculation for Charles Glinski, who retired on 5/30/09 from the Assessor's Department – annual amount = \$49,619.63. Mr. Glinski's retirement was approved at the 4/21/09 meeting.
- D. Pension calculation for Thomas Dawkins, who retired on 5/30/09 from the Human Resources Department – annual amount = \$10,248.69. Mr. Dawkins' retirement was approved at the 4/21/09 meeting.
- E. Pension calculation for Carol Butova, who retired on 11/20/08 from the Board of Education with a deferred retirement payable on 5/21/2010 – annual amount = \$7,966.35. Ms. Butova's retirement was approved at the 1/20/09 meeting.
- F. Status update on Steven Palmer's retirement and Workers' Compensation payments - tabled from the 2/17/09 meeting.
- G. Status update on the legal opinion from Michael Driscoll, Corporation Counsel, regarding the terms for appointed and elected Personnel & Pension Board members.
- H. **Added under suspension of the rules: Discussion regarding planning the next meeting for OPEB presentations.**
- I. **Added under suspension of the rules: Discussion regarding the past offer from the Personnel & Pension Board to reduce/temporarily suspend the City's contribution to the Retirement Fund.**

V. Adjournment