

I. Roll Call

II. Minutes

- 1) Minutes of the 6/16/09 Regular Personnel & Pension Board Meeting, 6/30/09 Special Personnel & Pension Board Meeting, and the 7/6/09 Special Personnel & Pension Board Meeting.

III. New Business

- A. Application from Barbara Hunt, Asst. to the Registrar of Voters, for a regular/normal General City Retirement effective 7/1/09.
- B. Application from Elizabeth Bordeau, Clinical Secretary (Sr. Services Dept.) for a regular/normal General City Retirement effective 7/1/09.
- C. Application from Peter Schultheis, Director of Youth and Family Services (Y&FS Department) for a deferred retirement effective 7/1/09, payable on 1/20/2013. Mr. Schultheis' application is for a deferred retirement, with the understanding that if the Board allows his contractor time as service time (currently pending as a legal opinion from the Corporation Counsel) then he will be eligible upon approval of the extra service time for a regular/normal retirement, retroactive to/effective 7/1/09. If the extra service time is approved, his retirement would be revised from a deferred to a regular/normal General City Retirement effective 7/1/09. Mr. Schultheis has also submitted a letter with his application for reference in regards to the pending legal opinion about his service time.
- D. Application from Paulette Craig, Zoning Officer (Planning Department) for a regular/normal General City Retirement effective 9/16/09.
- E. Application from Roy Bourque, Senior Watch Engineer (NPU) for a regular/normal General City Retirement effective 7/11/09.
- F. Application from John Samokar, Maintainer (Board of Ed.) for a regular/normal General City Retirement effective 8/8/09.
- G. **Application from Albert Jaskot, Sr. Maintenance Mechanic, for a regular/normal General City Retirement effective 7/25/09.**
- H. Application from Susan Mecteau, Paraeducator (Board of Ed.) for a non-service-connected disability General City Retirement effective 7/1/09.
- I. Application from James Sullivan, Police Officer (Police Department) for a non-service-connected disability Police Retirement effective 6/17/09.
- J. Request from John Bilda to extend the eligibility list for the position of Apprentice Maintenance Mechanic. The current list will expire on 7/24/09.
- K. Medical bills for payment - no business under this item.
- L. Employees to be admitted into the City of Norwich Employees' Retirement Fund:

See schedule below:

NAME	POSITION	DATE OF HIRE	ACAD. GRAD. DATE	PROB. PERIOD UP ON:	EVAL./REQUEST FORM RECEIVED BACK ON:
Avery Marsh	Police Officer	1/28/08	7/2/2008	7/1/2009	7/8/2009

- M. New employees:
 - 1. Patricia Osten, Accounting Generalist, Finance Department – DOH 6/15/09.

IV. Old Business

- A. Pension calculation for Michael Blanchette, who retired on 4/25/09 from the Police Department - annual amount = \$43,416.40. Mr. Blanchette's retirement was approved at the 6/16/09 meeting.
- B. Pension calculation for Norma Wallace-Martin, who retired on 6/12/09 from the City Manager's Department - annual amount = \$20,910.16. Ms. Wallace-Martin's retirement was approved at the 6/16/09 meeting.
- C. Updated 2008 outside earnings report (for service-connected disability pensions with the outside earnings clause) from Donna DesSureau.
- D. Update on the expiration date of certifications document from Brigid Marks.
- E. Update on handout for employees applying for a disability retirement from Donna DesSureau.
- F. Update on the legal opinion from Michael Driscoll, Corporation Counsel on the employment status of Peter Schultheis.
- G. Status update on the legal opinion from Michael Driscoll, Corporation Counsel, regarding the terms for appointed and elected Personnel & Pension Board members.

V. Adjournment