



**AGENDA – MEETING OF THE COUNCIL OF THE CITY OF NORWICH
JUNE 1, 2009
7:30 PM**

PRAYER

PLEDGE OF ALLEGIANCE

ADOPTION OF MINUTES: Meetings of May 4 & 18, 2009 & Public hearing May 11, 2009

CITIZEN COMMENT

PETITIONS AND COMMUNICATIONS – Oral presentation from the Rehab Review Committee requested by the Council of the City of Norwich.

CITY MANAGER’S REPORT

PUBLIC HEARING

1. AN ORDINANCE AMENDING SECTION 4-5 OF CHAPTER 4 OF THE NORWICH CODE OF ORDINANCES CONCERNING BUILDING AND DEMOLITION PERMIT FEES
2. AN ORDINANCE AMENDING CHAPTER 4 OF THE NORWICH CODE OF ORDINANCES BY ADDING SECTION 4-3 CONTAINING PROVISIONS WITH RESPECT TO CONSTRUCTION PLAN REVIEW AND OTHER FEES

SECOND READING AND ACTION OF ORDINANCES

NEW BUSINESS – RESOLUTIONS

1. Relative to establishing the second Monday of June as the date of a regular meeting of the Council of the City of Norwich.
2. Relative to the adoption of the budget, as amended.

3. Relative to the amendment of the appropriation ordinance.
4. Relative to the adoption of the appropriation ordinance, as amended.
5. Relative to the adoption of the tax levy ordinance.
6. Relative to the adoption of the tax levy ordinance, fire services.

CITIZEN COMMENT

A handwritten signature in black ink, appearing to read "Sandra Grej". The signature is fluid and cursive, with a long horizontal stroke at the end.

CITY CLERK

AN ORDINANCE AMENDING SECTION 4-5 OF CHAPTER 4 OF THE NORWICH CODE OF ORDINANCES CONCERNING BUILDING AND DEMOLITION PERMIT FEES

WHEREAS, the City has experienced an increase in the cost of reviewing and administering building and demolition permits and;

WHEREAS, the City has not altered the building and demolition permit fee structures since 2004 and 1998, respectively and;

WHEREAS, the Norwich Department of Planning and Development has surveyed the building and demolition permit fee structures in other similarly-sized Connecticut municipalities and the Council of the City of Norwich finds it to be in the best interest of the City of Norwich to conform its fee structure to those other similarly-sized Connecticut municipalities.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH, that, effective July 1, 2009, Section 4-5 of Chapter 4 of the City of Norwich Code of Ordinances be and hereby is amended as follows:

Chapter 4 - BUILDINGS AND STRUCTURES

Sec. 4-5. Permit fees--Schedule.

(1) The fees for building permits for ~~work regulated by use groups and types of construction as classified and defined in Articles 2 and 3 of the State Building Code~~ are established \$35.00 per first \$1,000.00 of construction value and \$17.00 per each additional \$1,000.00 of constructional value, except as follows :

(a) ~~Use groups R-2 (multifamily), R-3 and R-4 (single family) and miscellaneous alterations, accessory structures, remodeling, repairs or additions thereto: \$30.00 per first \$1,000.00 of construction value and \$13.00 per each additional \$1,000.00 of constructional value. Annual maintenance permit fee: \$250 in addition to the required permit fees.~~

(b) ~~Use groups A, B, E, F, H, M, R-1 and S, and signs, appurtenances, alterations, conversions, remodeling, repairs or additions thereto: \$30.00 per first \$1,000.00 of construction value and \$14.00 per each additional \$1,000.00 of constructional value. Mobile Homes: \$750.~~

(c) Temporary installations, not exceeding 30 days and including carnivals, circuses and bazaars sponsored by tax-exempt organizations: ~~\$15.00~~ \$50 per event.

(d) Penalty fee for work performed prior to obtaining proper permits: 100 percent of the usual permit fee in addition to the required permit fees.

(2) The fees for the relocation of any building from one location to another shall be computed on the same basis as for new buildings ~~under subsection (1)(a) and (b) above.~~

(3) The fees for permits for the demolition of any structure ~~of use group R-3 or R-4 or any structure not exceeding 5,000 total square feet: \$25.00 fee.~~ Shall be \$25.00 per \$1,000.00 of assessed value, as listed in the City Assessor's records, with a minimum fee of \$35.00.

~~(a) The fees for the demolition of any structure greater than 5,000 total square feet and less than 25,000 total square feet: \$75.00 fee.~~

~~(b) The fees for the demolition of any structure greater than 25,000 total square feet: 150.00 fee.~~

(4) The fee to extend an existing permit shall be \$35.00.

(5) All fees and penalties established under Section 4-5 shall be in addition to all fees, penalties and surcharges which the City of Norwich is required to collect and remit to the State of Connecticut.

City Manager Alan H Bergren

AN ORDINANCE AMENDING CHAPTER 4 OF THE NORWICH CODE OF ORDINANCES BY ADDING SECTION 4-3 CONTAINING PROVISIONS WITH RESPECT TO CONSTRUCTION PLAN REVIEW AND OTHER FEES

WHEREAS, the City has experienced an increase in the cost of reviewing construction plans, and;

WHEREAS, the Norwich Department of Planning and Development has surveyed the construction plan review fee structures of other similarly-sized Connecticut municipalities and the Council of the City of Norwich finds it to be in the best interest of the City of Norwich to conform its fee structure for construction plan review with those other similarly-sized Connecticut municipalities.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH, that, effective July 1, 2009, Section 4-3 hereby be enacted and be added to Chapter 4 of the City of Norwich Code of Ordinances as follows:

Chapter 4 - BUILDINGS AND STRUCTURES

{NEW} Sec. 4-3. Construction Plan Review and Other Fees.

- (1) There shall be no fee for the initial construction plan review for a single or two-family residential building. The fees for the initial construction plan review shall be \$100.00 for all other types of construction.
- (2) For every subsequent construction plan review there shall be a fee of \$35.00 for a single or two-family residential building and a fee of \$50.00 for all other types of construction.
- (3) There shall be a fee of \$50.00 for a legal occupancy analysis.
- (4) There shall be a \$20.00 fee for an applications for modification of the State Building Code.
- (5) There shall be a fee of \$100.00 for applications to the Building Code Board of Appeals.
- (6) There shall be a fee of \$20.00 for the issuance any Letters of Compliance.
- (7) Certificates of Occupancy fees: The fee for use groups R-2, R-3, R-4, one-family and two-family shall be \$50.00 per separate dwelling or sleeping unit. All other use groups shall be \$100.00 per occupancy unit. The fee for temporary installations shall be \$25.00.
- (8) There shall be a \$35.00 fee charged for required re-inspections.
- (9) There shall be a \$35.00 fee for requested additional or non-permit related inspections.
- (10) If any inspection must occur at a time other than the City's normal business hours, the fee shall be \$100.00 per hour with a minimum charge for one hour.
- (11) All fees established under Section 4-3 shall be in addition to all fees, penalties and surcharges which the City of Norwich is required to collect and remit to the State of Connecticut.

*Note: Revisions from previously published version are:
Items 7 through 10 added;
Item 11 was previously item 7.*

RESOLUTION #1

WHEREAS, Chapter VII Section 10 of the Charter of the City of Norwich provides that "...not later than the second Monday in June, the Council shall adopt the budget, the appropriation ordinances and the tax levy ordinances.;" and,

WHEREAS, Chapter V, Section 4 of the Charter of the City of Norwich provides that the Council shall meet regularly on the first Monday of each month and may, by resolution, establish additional regular meeting dates; and

WHEREAS, by resolution adopted May 16, 2005, the Council of the City of Norwich established the second Monday of June as the date of a regular meeting of the Council of the City of Norwich, which regular meeting was to be cancelled if the budget of the City of Norwich had been adopted on or before the first Monday of June; and

WHEREAS, ongoing budget deliberations by the legislature of the State of Connecticut may make it inadvisable to adopt the budget of the City of Norwich for fiscal year 2009 - 2010 at the meeting of the Council of the City of Norwich to be held on the first Monday in June 2009.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY NORWICH that a regular meeting of the Council of the City of Norwich be set and hereby is scheduled for the second Monday in June, June 8, 2009, at 7:00 PM at City Council chambers in City Hall, 100 Broadway, Norwich, to consider and act upon, among other things, the adoption of the budget, the appropriation ordinances and the tax levy ordinances, and that the Clerk of the City and Town of Norwich be and hereby is directed to post and give appropriate notice of the same to comply with the requirements of the Charter and Ordinances of the City of Norwich and with the Freedom of Information Act of the State of Connecticut.

Mayor Benjamin P Lathrop
City Manager Alan H Bergren

RESOLUTION #2

RESOLVED, that the budget of the City of Norwich and the City Consolidated District for the Fiscal Year 2009-2010 as submitted by the City Manager on April 6, 2009, and as amended by the Council of the City of Norwich on May 4, 2009 be, and the same hereby is, adopted.

Mayor Benjamin P. Lathrop

RESOLUTION #3

RESOLVED, that the appropriations ordinance of the City of Norwich and the City Consolidated District for the Fiscal Year 2009-2010 submitted by the City Manager on April 6, 2009, as amended by the Council of the City of Norwich on May 4, 2009, be and hereby is, amended.

Mayor Benjamin P. Lathrop

RESOLUTION #4

RESOLVED, that the appropriations ordinance of the City of Norwich for the Fiscal Year 2009-2010, as submitted by the City Manager on April 6, 2009, and as amended by the Council of the City of Norwich on May 4, 2009, be, and the same hereby is, adopted.

Mayor Benjamin P. Lathrop

RESOLUTION #5

RESOLVED, that the tax levy ordinance of the City of Norwich for the Fiscal Year 2009-2010 as submitted by the City Manager on April 6, 2009, setting the tax rate at _____ mills be, and the same hereby is, adopted.

Mayor Benjamin P. Lathrop

RESOLUTION #6

RESOLVED, that the tax levy ordinance of the City of Norwich for the Fiscal Year 2009-2010, as submitted by the City Manager on April 6, 2009 setting the tax rate at ____ mills for fire services upon the ratable estate within the City Consolidated District of the inhabitants of said District and of all others in said District liable to pay taxes therein,

AND FURTHERMORE, setting the tax rate at ____ mills for fire services upon the ratable estate within the Town Consolidated District of the inhabitants of said District and of all others in said District liable to pay taxes therein be, and the same hereby is, adopted.

Mayor Benjamin P. Lathrop