

**CITY OF NORWICH
INVITATION TO BID**

BID NO. 7286

**Interactive Projectors
Teacher's Middle School
Board of Education**

Sealed bids will be received at the Office of the Purchasing Agent, City of Norwich, City Hall Building, 100 BROADWAY, Norwich, Connecticut until 2:00 p.m. Prevailing time, Wednesday July 20, 2011 and will be publicly opened and read at 2:00 p.m. in the Finance Office.

Specifications and information for bidders may be obtained at the Office of the Purchasing Agent, City Hall Building.

Bidder is to submit bid on the attached forms and in the manner requested. Bids must be deposited with the Purchasing Agent before closing time. Bids transmitted by facsimile will not be accepted.

The right is reserved to reject any or all, or any part of any or all bids when such action is deemed in the best interest of the City. All Bids received must be in a sealed envelope. Each envelope is to be marked on the front with bid number and the bidder's name. All final awards of bid subject to comply with **Ordinance # 1235, adopted 12/3/91.**

WILLIAM BLOCK
PURCHASING AGENT

City of Norwich, Connecticut

BID NO 7286

DATE: July 11, 2011

**BID FORM MUST BE
SUBMITTED IN DUPLICATE**

REQUEST FOR PRICES QUOTATION ONLY

Please return on or before:

Wednesday, July 20, 2011

2:00 p.m. prevailing time

THIS IS NOT AN ORDER

Item NO.	QTY	Description	Unit	Disc.	Total
		INTERACTIVE PROJECTORS, TEACHER'S MIDDLE SCHOOL			
	8	Epson BrightLink 455Wi Interactive Projectors		\$	_____
		Bid price to include all cable, amplifiers, workboxes, Wall plates and labor to install as specified.			
	1	Epson PL460 Ultra short throw projector with wall plate, cables, amplifier, workbox, and other components installed as specified herein.		\$	_____

1. All quotations should be returned to the City Purchasing Agent, City Hall Building, Union Square, Nonvich, Connecticut 06360.
2. The right is reserved to reject any or all quotations, and unless specified by the vendor, to accept any item in the quotation.
3. Quotations should be on requested items only. If for any reason a vendor substitutes one item for another, he must so indicate on his quotation.
4. TAXES - Purchases made by the City of Nonvich are exempt from the payment of Federal Excise Taxes, and the Connecticut Sales Tax, and such taxes must not be included in bid prices.

PLEASE SPECIFY:

Delivery Date: _____

Terms: _____

Firm Name: _____

Signature: _____

City of Nonvich
Division of Purchasing
Union Square
Nonvich, CT 06360

Date: _____

Signed _____

Norwich Public Schools

July 11, 2011

Interactive Projector Equipment and Installation Bid Specifications For Teachers' Memorial Middle School

Introduction:

The Norwich Public Schools is in need of (8) interactive projectors and (1) short throw projector installed in the district's Teachers' Memorial Middle School at 15 Teachers' Drive, Norwich, Connecticut. The projectors will be used in 6th Grade classrooms and a special education room on the ground floor level of the building. Proposals should be submitted to Norwich Finance Department Purchasing Agent:

William Block, Purchasing Agent
Finance Department
City Hall Rook 105
100 Broadway
Norwich, CT 06360

Complete proposals are due on Wednesday, July 20th at 2:00 p.m. Notification of award will be made public on Thursday July 21st by 4:00 p.m.

1. Unless otherwise indicated, bid is to include name brand equipment since school district already has 12 of the above projectors in use and standard has been set by IT Department.
2. The projectors need to be installed in such a way as to be permanent and secure yet removable for repairs or future relocation.
3. Each projector needs to be installed in separate classrooms and work is to be completed by August 22, 2011, as scheduled by the district's technology coordinator. School is operating on summer hours - 6 a.m. to 2:30 p.m.
4. Existing electrical outlets must be utilized. District will add outlet/s if needed.
5. The vendor will be required to install all wiring, bolt the support structures and hang the projectors and test all components.
6. Contact information is:
 - a. Karen Urgitis, Technology Coordinator
 - b. kurgitis@norwichpublicschools.org via email only
7. An on-site warranty of 90 days with complete replacement of defective equipment, correction of faulty installation, inability to connect, inoperative projections, shall be included.
8. The projectors shall have a 24 hour overnight swap out for defective equipment with a two year limited warranty or better. All equipment should have the manufactures warranty included.

9. The successful bidder would be one that has been in business at least 5 years with a physical address for the business within 30 miles of the school. No subcontractor work is to be accepted for the installation of the projectors.
10. The business should be properly insured for personal liability and damage of surroundings.
11. Vendors should address the following criteria when submitting proposals.
Contract will be awarded based on:
 - Vendors overall performance record based on available references.
 - Vendor's performance history based on the length of time installing proposed products. Client citations from prior installations with a minimum of three (3) educational references. Vendor's ability to meet all the requirements detailed in the RFP. All components must be national brand name and where possible, the BOE technology preferred model.
 - Ability of Vendor to provide long-term services including:
 - On-site warranty support exclusive of manufacturer's warranty
 - Support & Training to End User
 - Best overall and unit pricing structure, complete and quality provision of all requested submittals. Inclusion of item manufacturer/s, model numbers, quantities, unit costs for each item and category and the total for all categories. Prices shall include all equipment required for a complete and functioning system. Costs of all other items such as miscellaneous equipment required. Bidders are reminded that Norwich Public Schools are exempt from Federal Excise Taxes as well as State of Connecticut Sales Taxes, Use and Service Taxes, to the extent provided by law, which should not be included in the Vendor bid.

Specifications per classroom:

QTY 1: Room 36 (Litterio)

1	Epson	455WI	Brightlink
1	Misc	Misc	Video Distribution Amplifier
1	Misc	Wall Plate	1 Gang wall plate (see last page)
1	Misc	Misc	Single gang workbox
10	Misc	Misc	Wiremold 10'
1	Misc	Misc	USB to Cat5 extender to 50'
2	Misc	Cat5e-Patch-14	2' Patch cable for USB extender
1	Misc	Misc	50' VGA with audio
1	Misc	Misc	50' Tri RCA
1			Installation

QTY 7: Rooms 33 (Backus), 32 (Rollinson), 31 (LePeyre), 42 (Judd), 24 (Cipriani), 35 (Pepin) 34 (Tamborra-Murphy)

1	Epson	455WI	Brightlink
1	Misc	Misc	Video Distribution Amplifier
1	Misc	Wall Plate	1 Gang wall plate (see last page)
1	Misc	Misc	Single gang workbox
10	Misc	Wiremold	Wiremold 10'
1	Misc	Misc	USB to Cat5 extender to 35'
2	Misc	Cat5e-Patch-14	2' Patch cable for USB extender
1	Misc	Misc	35' VGA with audio
1	Misc	Misc	35' Tri RCA
1			Installation

QTY 1: Room 30 (Bender)

1	Epson	PL460	3000 Lum Ultra short throw projector
1	Misc	Misc	Video Distribution Amplifier
1	Misc	Wall Plate	1 Gang wall plate (see last page)
1	Misc	Misc	Single gang workbox
10	Misc	Wiremold	Wiremold 10'
1	Misc	Misc	USB to Cat5 extender to 35'
2	Misc	Cat5e-Patch-14	2' Patch cable for USB extender
1	Misc	Misc	35' VGA with audio
1	Misc	Misc	35' Tri RCA
1			Installation

Wall Plate:

