



7 December 2011

PROJECT

**Repair and Upgrade of Ductwork, Lighting
And Ceilings for the City Hall Annex
80 Church Street
Norwich, CT**

CSA Project No. 1139 - Bid #7299

ADDENDUM #2

1. At 7:30 a.m. on December 6, 2011, a second, non-mandatory walkthrough was held at the project site.
2. At the walkthrough, were the City Engineer, representatives from Facilities, Bob et al, David Holmes and representatives from the following; Able Construction, New England Scaffolding and Connecticut Cooling.
3. The owner will move boxes and plastic shelving located in the corner of the room adjacent to the computer equipment.
4. The owner will take precautionary measures to protect the computer server.
5. The owner will remove pictures mounted on the walls.
6. The owner will remove items from desktops.
7. Filing cabinets will remain in place. If moved by the contractor, they will be returned to their original location by the contractor.
8. The contractor will clean the existing return air grille, located in the center of the ceiling and insure that it is properly fastened to the ceiling.
9. The new light fixtures will have 4' long fluorescent tubes.
10. The new light fixtures will be mounted 48" from the ceiling to the centerline of the fixture.
11. The owner will allow the entire space to be staged, provided that the staging does not prohibit access to work stations, adjacent spaces or exits.

Receipt of this Addendum shall be acknowledged on the Bid Form. This Addendum shall be made part of the Contract Documents.

Respectfully submitted,

David G. Holmes
Partner

Copy: All Prospective Bidders, Pat McLaughlin, City of Norwich
File