

**CITY OF NORWICH
INVITATION TO BID**

BID NO. 7299

**Repair and Upgrade of Ductwork,
Lighting and Ceilings for the
CITY HALL ANNEX
80 Church Street, Norwich, CT 06360**

Sealed bids for Repair and Upgrade of Ductwork Lighting and Ceilings for the City Hall Annex will be received at the Office of the Purchasing Agent at City Hall, 100 Broadway, Norwich, Connecticut until 2:00 p.m. prevailing time, on Wednesday, December 14, 2011 and will be publicly opened and read aloud.

Plans, Specifications and information for bidders may be obtained at the Office of the Purchasing Agent, City Hall, 100 Broadway, Room 104, Norwich, CT upon receipt of a non-refundable deposit of \$25.00. Deposit must be in the form of cash, certified check, money order or Company check. A mandatory pre-bid walkthrough will be held at 80 Church Street, Norwich, CT 06360 on Tuesday November 29, 2011 at 7:30 a.m.

**BID SURETY IN THE FORM OF A CERTIFIED CHECK OR BOND IN THE AMOUNT
OF 5% OF SUCH BID IS REQUIRED.**

Bidder is to submit bid on the forms provided, and in the manner requested. Bids must be deposited with the Purchasing Agent before the time specified above. Bids transmitted by facsimile will not be accepted.

The right is reserved to reject any or all, or any part of any or all bids when such action is deemed in the best interest of the City.

All Bids received must be in a sealed envelope. Each envelope is to be marked on the front with bid number and the bidder's name. All final awards of the bid subject to comply with Ordinance # 1235, adopted 12/3/91.

WILLIAM BLOCK
PURCHASING AGENT