



CITY OF NORWICH
CONNECTICUT

AGENDA – MEETING OF THE COUNCIL OF THE CITY OF NORWICH
March 21, 2022
7:30 PM

The meeting will be televised on the Public Access Channel and posted on the city website, www.norwichct.org, in real time.

PRAYER

PLEDGE OF ALLEGIANCE

CITIZEN COMMENT GENERAL (30 Minutes)

PETITIONS AND COMMUNICATIONS

1. Explanation of resolutions regarding the transfer of certain real estate, motor vehicle, and personal property taxes into the suspense account.
2. Presentation regarding the City Manager goal setting meeting.

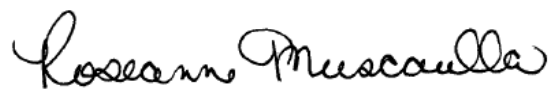
CITY MANAGER'S REPORT

CITIZENS COMMENT ON RESOLUTIONS

NEW BUSINESS-RESOLUTIONS

1. Relative to reappointments of regular members and an alternate member of the Zoning Board of Appeals.
2. Relative to a reappointment to the Norwich Public Utilities Commission & Sewer Authority.
3. Relative to an appointment to the Building Code Board of Appeals.
4. Relative to a reappointment of the ratepayer representative to CMECC.
5. Relative to reappointments of regular members and appointments of regular members to the Ethics Commission.
6. Relative to reappointments of regular members and an appointment of a regular member to the Commission for Persons with Disabilities.
7. Relative to a reappointment of a regular member to the Recreation Advisory Board.

8. Relative to a reappointment of regular member and an alternate member to the Personnel and Pension Board.
9. Relative to an appointment to the Senior Affairs Commission.
10. Relative to the aggregate sums representing motor vehicle and personal property taxes on the Grand List October 1, 2018 being transferred to the suspense account
11. Relative to placing in the suspense account certain real estate taxes.
12. Relative to holding a Public Hearing on June 20, 2022 to review applications and receive comments relative to the Neighborhood Assistance Act.
13. Relative to Veteran's Organizations sponsoring events during the 2022 calendar year.
14. Relative to proposed Global City Events during the 2022 calendar year.
15. Relative to determining the most appropriate comparison of similar use in the Norwich Zoning Regulations for Cannabis Establishments.

A handwritten signature in black ink, reading "Roseann Musculla". The signature is written in a cursive, flowing style.

Assistant City Clerk



JOSHUA A. POTHIER, C.P.A.
COMPTROLLER
Phone: (860) 823-3720
Fax: (860) 823-3812

100 Broadway Room 105
Norwich, CT 06360-4431
www.norwichct.org/finance
jpothier@cityofnorwich.org

March 16, 2022

To: Mayor Peter A. Nystrom and Members of the Norwich City Council through City Manager John Salomone

Explanation of resolutions regarding the transfer of certain real estate, motor vehicle, and personal property taxes into the suspense account

There are two proposed resolutions for your consideration for the next City Council meeting agenda regarding the transfer of certain property taxes into the "suspense account." I've prepared a brief explanation of these two resolutions below.

Real Estate

Pursuant to Connecticut General Statutes §12-165, the Tax Collector must research each real estate tax account which she deems as not being collectible prior to presenting them to the City Council. There are different reasons for her to request that the tax account be transferred to the suspense tax book, including: mobile home abandoned and owner deceased or cannot be located, mobile home was removed without consent, property is contaminated, title issues, etc.

The properties presented in the resolution for your consideration at the March 21, 2022 meeting are ones that the City of Norwich does NOT wish to acquire, either by tax sale or foreclosure and to date all attempts to collect the taxes have been unsuccessful.

Motor Vehicle and Personal Property

CGS § 12-165 states the Tax Collector at least once each fiscal year shall transfer into the suspense account any personal property and motor vehicle taxes which are deemed uncollectible. The resolution

on the March 21, 2022 agenda is to transfer the uncollected motor vehicle and personal property taxes from the October 2018 grand list into suspense.

In Summary

To consider these accounts as assets when it is believed that they will never be recouped does not help the City get an accurate picture of its finances. However, it is important to remember that while these property taxes are not *deemed* collectible, they *are* collectible and payment of the taxes would be accepted until the 15 year collection period is over.

Schedule of Planned Annual Collection Efforts

Month	Real Estate	Motor Vehicle	Personal Property
July	Collect current levy		
August	* Mail delinquent notices Research and re-mail returned mail. Check bankruptcy accts & send letters as needed	Notify DMV of delinquent accounts. Research and re-mail returned mail.	* Mail delinquent notices Research and re-mail returned mail. Check bankruptcy accts & send letters as needed
September	Send demand notices to delinquent taxpayers	Send delinquent notices. Research and re-mail returned mail.	Send demand notices to delinquent taxpayers. Research and re-mail returned mail.
October	Identify properties for foreclosure (FC) or tax sale (TS) Meet with Attorney for update on FC Update new owners	Research and re-mail returned mail.	Research and re-mail returned mail.
November	Add new accts to FC list and send work-ups to Attorney	Research and re-mail returned mail.	Research and re-mail returned mail.
December	Continue to send work-ups to Attorney	Mail supplemental motor vehicle tax bills	
January	Collect second installment of RE taxes	Collect supplemental motor vehicle tax bills	Collect second installment of PP taxes, if applicable
February	Mail delinquent notices. Transfer current levy uncollectible accounts to suspense. Update new owners. Check bankruptcy accts & send letters as needed	Mail delinquent notices. Notify DMV of delinquent accounts. Suspend accts – previous tax year	Mail Demand notices. Suspend previous tax year accounts. Check bankruptcy accts & send letters as needed.
March	Mail demands. Research and re-mail returned mail.	Turn over accts from previous year to TaxServ. Research and re-mail returned mail.	Turn over all delinquent accts to TaxServ. Research and re-mail returned mail.
April	Meet with Attorney for update on FC. Add new accts to FC list and send work-ups to Attorney. Conduct Yearly or Biennial Tax Sale (Depending on need).	Research and re-mail returned mail.	Research and re-mail returned mail.
May	Continue to send workups to Attorney. File liens on all open accounts. Update new owners		Get List of businesses from Health District
June	Generate next year's tax levy. Notify Uncas Health District of delinquent accounts.		

RESOLUTION #1

WHEREAS, the City Manager John L. Salomone has reappointed with Councils approval as **regular members** to the **Zoning Board of Appeals** for a term to expire on 2/28/24 or until a successor is appointed;

David S. Martin (R)
Robert Phoenix (D)
Dorothy Travers (D)

WHEREAS, the City Manager John L. Salomone has reappointed with Councils approval as an **alternate member** to the **Zoning Board of Appeals** for a term to expire on 2/28/24 or until a successor is appointed;

Gregory Schlough (D)

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Norwich hereby acknowledges the appointments of the above named to the **Zoning Board of Appeals**.

City Manager John L. Salomone

RESOLUTION #2

BE IT RESOLVED that the below named be reappointed as a **regular member** to the **Board of Public Utilities Commissioners and the Sewer Authority** for a term to expire on March 01, 2027 or until a successor is appointed;

Stewart Peil (R)

Alderman Stacy Gould
Alderman Tracey Burto
Alderman Derell Q. Wilson

RESOLUTION #3

BE IT RESOLVED that the below named be appointed as a **regular member** to the **Building Code Board of Appeals** with a term to expire on January 7, 2024 or until a successor is appointed:

John Andrews (R)

Alderman Stacy Gould
Alderman Tracey Burto
Alderman Derell Q. Wilson

RESOLUTION #4

BE IT RESOLVED, that the below named be and hereby is reappointed to the **CT Municipal Electric Energy Cooperative (CMEEC)**, as the Rate Payer Representative, for a term to expire January 15, 2024 or until a successor is appointed.

David Eggleston (D)

Alderman Stacy Gould
Alderman Tracey Burto
Alderman Derell Q. Wilson

RESOLUTION #5

BE IT RESOLVED, that the following be, and hereby are reappointed as **regular members** to the **Ethics Commission** for terms to expire October 18, 2023 or until a successor is appointed.

Karen Lucas	(D)
Scott Camassar	(R)
Robin Lawson	(R)

BE IT RESOLVED, that the following be, and hereby are, appointed as **regular members** to the **Ethics Commission** for terms to expire October 18, 2023 or until a successor is appointed.

Robert Drozynski	(D)
Lori Ploof	(U)

Alderman Stacy Gould
Alderman Tracey Burto
Alderman Derell Q. Wilson

RESOLUTION #6

BE IT RESOLVED that the below named be reappointed as **regular members** of the **Commission for the Persons with Disabilities** with a term to expire on March 16, 2023 or until a successor is appointed:

Mark Marcy (D)
Julie Menders (D)

BE IT RESOLVED that the below named be appointed as **regular member** of the **Commission for the Persons with Disabilities** with a term to expire on March 16, 2023 or until a successor is appointed:

Joanne Philbrick (U)

Aldерwoman Stacy Gould
Aldерwoman Tracey Burto
Alderman Derell Q. Wilson

RESOLUTION #7

BE IT RESOLVED that the below named be reappointed as a **regular member** of the **Recreation Advisory Board** with a term to expire on March 15, 2024 or until a successor is appointed:

Julie Feindt-Cagle (D)

Aldерwoman Stacy Gould
Aldерwoman Tracey Burto
Alderman Derell Q. Wilson

RESOLUTION #8

BE IT RESOLVED, that the following be, and hereby are reappointed as a **regular member** to the **Personnel & Pension Board** for a term to expire March 1, 2024 or until a successor is appointed:

Shiela Hayes (D)

BE IT RESOLVED that the below named be reappointed as an **alternate member** to the **Personnel & Pension Board** with a term to expire on March 1, 2024 or until a successor is appointed:

Francis Gavigan (R)

Alderman Stacy Gould
Alderman Tracey Burto
Alderman Derell Q. Wilson

RESOLUTION #9

BE IT RESOLVED that the below named be appointed as a **regular member** to the **Senior Affairs Commission** with a term to expire on September 1, 2023 or until a successor is appointed:

Joanne Philbrick (U)

Alderman Stacy Gould
Alderman Tracey Burto
Alderman Derell Q. Wilson

RESOLUTION #10

WHEREAS, there is on file in the Tax Collector's Office the names and addresses of the persons against whom motor vehicle taxes and personal property taxes on the Grand Lists up to and including 2018, were levied and the reasons why the Tax Collector believes such taxes are uncollectible; and,

WHEREAS, in accordance with the Tax Collector's recommendation the aggregate sum of \$369,570.27 is the total outstanding motor vehicle tax on the Grand Lists up to and including 2018, to be transferred to the suspense tax book and \$48,274.21 is the total outstanding personal property tax on the Grand Lists up to and including 2018, to be transferred to the suspense tax book; and,

WHEREAS, nothing herein contained shall be construed as an abatement of any tax transferred to the suspense tax account, but any such taxes, as it shall have been increased by interest, penalty fees and charges may be collected; and

WHEREAS, in June 2018, through RFP 18-12, the City selected TaxServ Capital Services LLC to pursue the collection of such accounts.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the following aggregate sums representing motor vehicle taxes of \$369,570.27 and personal property taxes of \$48,274.21 on the Grand Lists up to and including 2018, be and the same hereby are transferred to the suspense account.

City Manager John Salomone

WHEREAS, Section 12-165 of the Connecticut General Statutes, as amended by Section 35 of Public Act 13-276 provides for the administrative procedure for transferring real estate taxes deemed uncollectible to the “suspense” tax book; and,

WHEREAS, taxes transferred to the suspense tax book are no longer listed as an asset of the city in its annual financial report; and,

WHEREAS, listed below are the names and addresses of the persons against whom certain real estate taxes on the Grand Lists up to and including 2020 were levied and which the Tax Collector believes such taxes are uncollectible because of lack of payment for several years; and,

WHEREAS, in accordance with the Tax Collector’s recommendation the aggregate sum of \$127,333.27 in real estate tax on the Grand Lists up to and including 2020, to be transferred to the suspense tax book; and,

WHEREAS, nothing herein contained shall be construed as an abatement of any tax transferred to the suspense tax account, but any such taxes, as it shall have been increased by interest, penalty fees and charges may be collected; and

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the aggregate sum of \$127,333.27 representing uncollectible real estate taxes on the Grand Lists up to and including 2020, be and the same hereby are transferred to the suspense account.

Unique ID	Address	List Years Due	Taxes Due
1000020562	56 ALICE ST	2020	1031.18
0112180001	HOLLAND AVE	2020	2582.80
0112190001	20 CROWN ST	2020	1410.56
0108790001	751 NORTH MAIN ST	2020	598.28
0081360001	5 TH CANAL END OF STREET	2020	6517.76
1200020001	BEEBE RD	2020	220.22
0049540001	117 RIVER AVW	2020	102.16
0057480001	35 LAMBERT DR REAR	2020	21.19
7125620001	LAUREL HILL RD	2020	72.01
0100340001	97 FOREST ST	2020	486.40
0023810001	OAKRIDGE ST	2020	719.88
0180010227	252 OLD CANTERBURY TPKE 27	2012-2019	7976.94
00830010040	450 ASYLUM ST	2016-2020	770.32
0067690001	252 OLD CANTERBURY TPKE 50	2015	450.26
0069580001	91 ATLANTIC AVE	2008-2016	5763.60
0220190001	HANSEN RD	2009-2020	3501.70
0990010010	GIFFORD ST/51 GIFFORD ST	2015-2019	8724.19
0900010094	303 MOHEGAN PARK RD 94	2009-2020	4047.51
0113540001	252 OLD CANTERBURY TPKE 51	2013-2019	4678.08
0050250001	136 HUNTERS RD 111	2012-2019	4077.52
0107240001	191 CHARLES ST	2012-2020	25262.88
1090030020	21 MOUNTAIN AVE	2014-2019	8227.16
0078180001	48 REYNOLDS ST EXT	2015-2019	18230.16
0360010015	23 HUNTERS RD 15	2015-2020	3810.47
009172000	156 PALMER ST	2013-2020	18050.04
TOTAL			127,333.27

City Manager John Salomone

RESOLUTION #12

WHEREAS, the R.E. Van Norstrand Neighborhood Assistance Act, Chapter 228a of the Connecticut General Statutes (C.G.S. 12-630aa-12-638) offers certain benefits to municipalities desiring to obtain the same and is administered by the State Department of Revenue Services (Commission of Revenue Services); and

WHEREAS, the Neighborhood Assistance Act provides a tax credit for business firms which sponsor local programs; and

WHEREAS, such programs must be proposed and conducted by private non-profit agencies or municipalities and be approved by the local legislative body;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH: A public hearing will be held on June 20, 2022 to review applications and receive comments relative to the Neighborhood Assistance Act.

Mayor Peter Albert Nystrom
President Pro Tem Joseph A. DeLucia
Alderwoman Stacy Gould

WHEREAS, the City of Norwich wishes to recognize and honor veterans in recognition of their service and sacrifice; and

WHEREAS, veteran's organizations sponsor a number of events to be held in Norwich which the council wishes to recognize including:

- The Annual Vietnam Veteran's Day Program to be held Saturday, April 30, 2022;
- The Annual Memorial Day Parade and Program to be held Monday, May 30, 2022;
- Bastille Day to be held on Thursday, July 14, 2022;
- The Annual Korean Veteran's Day to be held on Saturday, July 30, 2022;
- The Annual "Tribute to America Program", TBA;
- Veteran's Day Program to be held on Friday, November 11, 2022, at Post 594, 30 Connecticut Ave.;
- Pearl Harbor Day to be held Wednesday, December 7, 2022.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the City of Norwich welcomes all who will be participating in these programs and parade and extends its thanks to them, taking this opportunity to express its continuing support for Norwich's veterans and to extend its gratitude to them on behalf of the citizens of the City of Norwich.

Mayor Peter Albert Nystrom
President Pro Tem Joseph A. DeLucia
Aldерwoman Stacy Gould

RESOLUTION #14

WHEREAS, Global City Norwich has hosted and proposes to hold a number of events and festivals to be held in downtown Norwich as well as other location within the city; and

WHEREAS, it has prepared a list of said festivals, some still proposed as to date or location, recognizing that certain dates or location may need to be changed; and

WHEREAS, the festivals and events currently scheduled are as follows:

- Friday, March 25, 2022, Greek Independence Flag Raising Ceremony at City Hall;
- Wednesday, May 18, 2022, Haitian Flag Day
- Saturday, May 21, 2022, Haitian Festival held downtown;
- Saturday, May 28, 2022, Cape Verdean Festival held downtown;
- Sunday, May 29, 2022, Polish Festival
- Saturday, June 11, 2022, Puerto Rican Festival held downtown;
- Saturday, June 18, 2022, Juneteenth Day held downtown;
- Sunday, June 19, 2022, Juneteenth Flag Raising Ceremony;
- Sunday, July 24, 2022, Peruvian Festival held downtown;
- Thursday, July 28, 2022, Peruvian Independence Flag Raising Ceremony;
- Sunday, August 7, 2022, Dominican Festival held downtown;
- Sunday, September 4, 2022, One World Day;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Council is in support of each of the proposed festivals and events.

Mayor Peter Albert Nystrom
President Pro Tem Joseph A. DeLucia
Aldерwoman Stacy Gould

RESOLUTION #15

WHEREAS, on June 22, 2021, Governor Ned Lamont signed Public Act No. 21-1, which legalized the adult use of cannabis products and established a framework for regulating the cannabis industry in Connecticut; and

WHEREAS, Cannabis Establishments, as defined in Public Act No. 21-1, including producer, dispensary facility, cultivator, micro-cultivator, retailer, hybrid retailer, food and beverage manufacturer, product manufacturer, product packager, delivery service or transporter, are to be licensed by the Connecticut Department of Consumer Protection; and

WHEREAS, a legal cannabis retailer or hybrid retailer establishment must also receive municipal zoning approval; and

WHEREAS, Public Act No. 21-1 authorizes a municipal government to regulate certain aspects pertaining to Cannabis Establishments locally by amendment to its municipal zoning regulations or by local ordinance, regulation including the location of sales for a variety of cannabis related businesses; and

WHEREAS, Section 148 at subsection (c) of Public Act No. 21-1 provides that should a municipality choose not to address Cannabis Establishments specifically through its zoning regulations or ordinances, a Cannabis Establishment shall be zoned as if for any other similar use, other than a Cannabis Establishment, would be zoned; and

WHEREAS, the Council of the City of Norwich is both the legislative body and zoning authority for the city of Norwich, and as the zoning authority may interpret its zoning regulations to provide guidance to the Zoning Enforcement Officer; and

WHEREAS, the chief zoning official of a municipality, pursuant to Public Act No. 21-1, section 148, subsection (b) is required to report, in writing, to the Secretary of the Office of Policy and Management and to the Department of Consumer Protection any zone changes adopted by the municipality regarding Cannabis Establishments not later than 14 days after the adoption of such changes; and

WHEREAS, to provide guidance and to express its present intentions with respect to restrictions to be established regarding certain Cannabis Establishments, retailers as defined in Public Act No. 21-1, section 1, subsection (45) and hybrid retailer in Public Act No. 21-1, section 1, subsection (29) the Council of the City of Norwich adopts this resolution.

NOW THEREFORE, BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF NORWICH, that it determines that the most appropriate comparison of similar use in the Norwich Zoning Regulations for the Cannabis Establishment categories of Retailer and/or Hybrid Retailer is a retail liquor store; and that the requirements of Zoning Regulation 6.2.1 requiring a separation distance of a 1500 foot radius in any direction of any lot on which it is located a building or premises used for the purposes of a package store selling beer and/or liquor, a drugstore selling beer and/or liquor, or a grocery store selling beer, shall also be applicable to the retail and/or hybrid retail Cannabis Establishments in determining a distance from either form of Cannabis Establishments with the council intending to amend the Norwich Zoning Regulations by way of further clarification or otherwise to provide for the same by local ordinance.

Mayor Peter Albert Nystrom
President Pro Tem Joseph A. DeLucia
Alderswoman Stacy Gould