



**CITY OF NORWICH**  
CONNECTICUT

**AGENDA – MEETING OF THE COUNCIL OF THE CITY OF NORWICH**  
**June 10, 2019**  
**7:30 PM**

**PRAYER**

**PLEDGE OF ALLEGIANCE**

**PROCLAMATION:** Men's Health Month

**ADOPTION OF MINUTES:** May 6, 13 and 20, 2019

**PETITION AND COMMUNICATION**

1. Letter of resignation of Grace S. Jones from the Norwich Public Utilities Board of Commissioners.

**CITY MANAGER'S REPORT**

**CITIZENS COMMENT ON RESOLUTIONS**

**NEW BUSINESS-RESOLUTIONS**

1. Relative to a resolution scheduling a public hearing on the Community Development Block Grant allocation recommendations.
2. Relative to an amendment of the 2019-20 budget to adjust revenue estimates.
3. Relative to an amendment of the 2019-20 budget to reduce funding for file servers and increase funding for demolition in the Capital Budget.
4. Relative to an amendment of the 2019-20 budget to remove funding for Mohegan Park beach repairs and add funding for replacement of mini utility vehicle for park maintenance in the Capital Budget.
5. Relative to an amendment of the 2019-20 budget to add funding to repair the Sachem Street stairs and decrease funding for demolition in the Capital Budget.

6. Relative to an amendment of the 2019-20 budget to increase education funding.
7. Relative to the adoption of the budget for Fiscal Year 2019-20.
8. Relative to the adoption of the appropriations ordinance for Fiscal Year 2019-20.
9. Relative to the adoption of the tax levy ordinance for Fiscal Year 2019-20.
10. Relative to listing property at 13-15 South A Street.
11. Relative to listing property at 253 Broad Street.
12. Relative to the Tax Collector being authorized to sell 28 Cedar Street to an abutter.

City Clerk

*Betsy Bennett*

WHEREAS, the City of Norwich is an entitlement community receiving U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) dollars of \$836,068; \$8,722.35 Recaptured funds and \$11,356.40 anticipated return of loan (administration) for program year (PY) 2019; and

WHEREAS, the Community Development Advisory Committee (CDAC) has held public meetings and voted on their recommendations for CDBG allocations in the month of March; and

WHEREAS, the allocation process is subject to a 30-day comment period prior to being placed into effect and the Council of the City of Norwich must hold a public hearing regarding the recommendations prior to the final vote on the allocation.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the Council shall and hereby does schedule a public hearing to be held at 7:30 p.m. during the June 17, 2019 Council meeting on the subject of Community Development Block Grant allocation recommendations for PY 2019.

| <b>CDBG Requests - PY 45 (2019-2020)</b> |                        |                            |                               |
|--|------------------------|----------------------------|-------------------------------|
| <b>Anticipated PY 2019 Allocation</b>    | <b>\$ 836,068.00</b>   |                            |                               |
| <b>PY 44 Recapture</b>                   | <b>\$ 8,722.35</b>     |                            |                               |
|  | <b>\$ 844,790.35</b>   |                            |                               |
|  | <b>PY 2019 Request</b> | <b>CDAC Recommendation</b> | <b>Council Recommendation</b> |
| CD Office - Administration               | \$ 167,213.60          | \$ 167,213.60              |                               |
| 20% of Grant Funds and ROL               | \$ 11,356.40           | \$ 11,356.40               |                               |
| <b>Public Services</b>                   |                        |                            |                               |
| NHS Norwich Works                        | \$ 50,000.00           | \$ 50,000.00               |                               |
| NHS Rapid Rehousing & Shelter Diversion  | \$ 15,000.00           | \$ 15,000.00               |                               |
| Children in Placement                    | \$ 10,000.00           | \$ -                       |                               |
| Safe Futures                             | \$ 15,000.00           | \$ 15,000.00               |                               |
| TVCCA Home Again                         | \$ 20,000.00           | \$ 20,000.00               |                               |
| OIC of NL County                         | \$ 25,000.00           | \$ -                       |                               |
| NPD Community Policing                   | \$ 316,461.00          | \$ -                       |                               |
| <b>Total Public Services</b>             | <b>\$ 451,461.00</b>   | <b>\$ 100,000.00</b>       |                               |
| <b>Non-Public Services</b>               |                        |                            |                               |
| NHA Rosewood Manor Phase III             | \$ 100,000.00          | \$ 100,000.00              |                               |
| Norwich Rec. Taftville Basketball Courts | \$ 96,000.00           | \$ 90,000.00               |                               |
| Norwich CD Demolition                    | \$ 100,000.00          | \$ -                       |                               |
| Norwich CD Property Rehabilitation       | \$ 200,000.00          | \$ 200,000.00              |                               |
| DPW Taftville Park Gazebo                | \$ 41,800.00           | \$ 40,000.00               |                               |
| DPW Greeneville Playground               | \$ 135,057.00          | \$ 76,400.00               |                               |
| DPW ADA Ramps                            | \$ 82,300.00           | \$ 71,176.75               |                               |
| <b>Total Non-Public Services</b>         | <b>\$ 755,157.00</b>   | <b>\$ 577,576.75</b>       |                               |
| Public Service                           | \$ 451,461.00          | \$ 100,000.00              |                               |
| Non-Public Service                       | \$ 755,157.00          | \$ 577,576.75              |                               |
| CD Administration / ROL                  | \$ 178,570.00          | \$ 178,570.00              |                               |
| <b>Total All Requests</b>                | <b>\$ 1,385,188.00</b> | <b>\$ 856,146.75</b>       |                               |

City Manager John L. Salomone

RESOLUTION #2

Relative to an amendment of the 2019-20 budget to adjust revenue estimates.

**RESOLVED**, that the budget for Fiscal Year 2019-20, as tentatively adopted on May 6, 2019 and as amended on May 20, 2019, be further amended by the expenditure adjustments as listed herein.

**General Fund Revenues**

| Description                        | Page | OBJ   | Change in Revenues | Change in GF Mill Rate | Change in CCD Mill Rate |
|------------------------------------|------|-------|--------------------|------------------------|-------------------------|
| Conveyance Tax                     | 47   | 41200 | (\$16,000)         |                        |                         |
| Building Permits                   | 47   | 42201 | \$10,000           |                        |                         |
| Mashantucket Pequot/Mohegan        | 47   | 43354 | \$500,000          |                        |                         |
| Youth Services Bureau              | 47   | 43359 | \$2,000            |                        |                         |
| Shared Revenues                    | 47   | 43500 | (\$2,000)          |                        |                         |
| Land Recording Capital Improvement | 47   | 44106 | (\$1,000)          |                        |                         |
| Refuse Collection Fees             | 47   | 44403 | (\$17,500)         |                        |                         |
| Direct Hauler Fees                 | 47   | 44405 | (\$7,000)          |                        |                         |
| Blight Citations                   | 47   | 45104 | \$1,000            |                        |                         |
| <b>Total Change</b>                |      |       | <b>\$469,500</b>   | <b>(0.27)</b>          | <b>(0.04)</b>           |

City Manager John L. Salomone

## RESOLUTION #3

Relative to an amendment of the 2019-20 budget to reduce funding for file servers and increase funding for demolition in the Capital Budget.

**RESOLVED**, that the budget for Fiscal Year 2019-20, as tentatively adopted on May 6, 2019 and as amended on May 20, 2019, be further amended by the expenditure adjustments as listed herein.

### Capital Budget Expenditures

| Description  | Page | Change in Expenditures |
|--|------|------------------------|
| <b>Remove funding for Replacement of City Hall and Police networked file servers and storage</b>                                   | 116  | (143,330)              |
| <b>Add funding for maintenance of existing servers through 6/30/2020 and planning for replacement of file servers and storage.</b> | 116  | 55,000                 |
| <b>Increase funding for Demolition</b>   | 115  | 88,330                 |
| <b>Total Change</b>  |      | <b>0</b>               |

President Pro Tempore William L. Nash  
Aldерwoman Stacy L. Gould

RESOLUTION #4

Relative to an amendment of the 2019-20 budget to remove funding for Mohegan Park beach repairs and add funding for replacement of mini utility vehicle for park maintenance in the Capital Budget.

**RESOLVED**, that the budget for Fiscal Year 2019-20, as tentatively adopted on May 6, 2019 and as amended on May 20, 2019, be further amended by the expenditure adjustments as listed herein.

**Capital Budget Expenditures**

| Description  | Page | Change in Expenditures |
|--|------|------------------------|
| Remove funding for Mohegan Park beach repairs                            | 115  | (5,000)                |
| Add funding for replacement of mini utility vehicle for park maintenance | 115  | 5,000                  |
| <b>Total Change</b>  |      | <b>0</b>               |

Aldерwoman Stacy L. Gould  
Alderman Samuel Browning IV

RESOLUTION #5

Relative to an amendment of the 2019-20 budget to add funding to repair the Sachem Street stairs and decrease funding for demolition in the Capital Budget.

**RESOLVED**, that the budget for Fiscal Year 2019-20, as tentatively adopted on May 6, 2019 and as amended on May 20, 2019, be further amended by the expenditure adjustments as listed herein.

**Capital Budget Expenditures**

| Description   | Page | Change in Expenditures |
|---|------|------------------------|
| <b>Add funding for Sachem Street stairs</b>             | 118  | 90,000                 |
| <b>Reduce Demolition to offset Sachem Street stairs</b> | 115  | (90,000)               |
| <b>Total Change</b>                                     |      | <b>0</b>               |

Mayor Peter Albert Nystrom  
President Pro Tempore William L. Nash  
Alderwoman Stacy L. Gould

RESOLUTION #6

Relative to an amendment of the 2019-20 budget to increase education funding.

**RESOLVED**, that the budget for Fiscal Year 2019-20, as tentatively adopted on May 6, 2019 and as amended on May 20, 2019, be further amended by the expenditure adjustments as listed herein.

**General Fund Expenditures**

| Description  | Page | ORG      | OBJ     | Change in Expenditures | Change in GF Mill Rate | Change in CCD Mill Rate |
|--|------|----------|---------|------------------------|------------------------|-------------------------|
| <b>Increase funding for Norwich Public Schools</b> | 109  | 10470000 | Various | 1,000,000              | 0.57                   | 0.08                    |
| <b>Total Change</b>                                |      |          |         | <b>1,000,000</b>       | <b>0.57</b>            | <b>0.08</b>             |

President Pro Tempore William L. Nash



Relative to the adoption of the budget for Fiscal Year 2019-20.

**RESOLVED**, that the budget of the City of Norwich; including the General Fund, Capital Budget, Town Consolidation District, City Consolidation District, and Department of Public Utilities; for the Fiscal Year 2019-20 as submitted by the City Manager on April 1, 2019, as amended and tentatively adopted by the Council of the City of Norwich on May 6, 2019 and as further amended by the Council of the City of Norwich on May 20, 2019 and June 10, 2019 be, and the same hereby is, adopted.

Mayor Peter Albert Nystrom

RESOLUTION #8

Relative to the adoption of the appropriations ordinance for Fiscal Year 2019-20.

**RESOLVED**, that the appropriations ordinance of the City of Norwich; including the General Fund, Capital Budget, Town Consolidation District, and City Consolidation District; for the Fiscal Year 2019-20 as submitted by the City Manager on April 1, 2019, as amended and tentatively adopted by the Council of the City of Norwich on May 6, 2019 and as further amended by the Council of the City of Norwich on May 20, 2019 and June 10, 2019 be, and the same hereby is, adopted.

Mayor Peter Albert Nystrom

Relative to the adoption of the tax levy ordinance for Fiscal Year 2019-20.

**RESOLVED**, that the tax levy ordinance of the City of Norwich for the Fiscal Year 2019-20 as submitted by the City Manager on April 1, 2019, as amended and tentatively adopted by the Council of the City of Norwich on May 6, 2019 and as further amended by the Council of the City of Norwich on May 20, 2019 and June 10, 2019 be, and the same hereby is, adopted.

AN ORDINANCE CONCERNING THE TAX LEVIES ON THE LIST OF OCTOBER 1, 2018

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH:

Section 1. On the City Assessment list of October 1, 2018 a tax of \_\_\_\_ (\_\_\_\_) mills on the dollar is hereby established to be levied upon the ratable Real Estate, Personal Property, and Motor Vehicles within the City of Norwich of the inhabitants of said City and all others liable to pay taxes therein.

Section 2. On the City Assessment list of October 1, 2018, a tax of \_\_\_\_ (\_\_\_\_) mills on the dollar, is hereby established to be levied for fire services upon the ratable Real Estate, Personal Property, and Motor Vehicles within the Town Consolidation District of the inhabitants of said District and of all others liable to pay taxes therein.

Section 3. On the City Assessment list of October 1, 2018, a tax of \_\_\_\_ (\_\_\_\_) mills on the dollar, is hereby established to be levied for fire services upon the ratable Real Estate and Personal Property within the City Consolidation District of the inhabitants of said District and of all others liable to pay taxes therein.

Section 4. On the City Assessment list of October 1, 2018, a tax of \_\_\_\_ (\_\_\_\_) mills on the dollar, is hereby established to be levied for fire services upon the ratable Motor Vehicles within the City Consolidation District of the inhabitants of said District and of all others liable to pay taxes therein.

Section 5. Except as provided in Section 6, all taxes on Real Estate and Personal Property listed in Sections 1 through 4 shall become due on July 1, 2019, and payable on said date in whole or in equal installments from that date, namely on July 1, 2019 and January 1, 2020, except that any tax of less than one hundred dollars shall be due and payable on July 1, 2019. If the first installment is not paid on or before August 1, 2019 or if the second installment is not paid on or before February 1, 2020, interest will be charged on any such delinquent payment at the rate of one and one-half (1½%) per cent per month from the due date or \$2.00 whichever is greater, as provided for in the general statutes. Any person may pay the total amount of such tax for which he is liable at the time when the first installment shall be payable.

Section 6. Taxes on Motor Vehicles shall become due and payable in full on July 1, 2019. If the payment is not paid on or before August 1, 2019 interest will be charged on the delinquent payment at the rate of one and one-half (1½%) per cent per month from due date or \$2.00 whichever is greater, as provided for in the general statutes.

Mayor Peter Albert Nystrom

**WHEREAS**, the City of Norwich has acquired the property located at 13-15 South A Street, Map 47, Block 1, Lot 59 through foreclosure of tax liens; and

**WHEREAS**, said property is improved by a structure; and

**WHEREAS**, the Council of the City of Norwich has determined it to be in the best interest of the City of Norwich to attempt to dispose of this property by a negotiated sale using the services of Allyn & Associates Realtors, listing the property at a price recommended to it by Allyn & Associates Realtors.

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH**, that City Manager John Salomone be and hereby is authorized and directed on behalf of the City of Norwich to enter into an individual real estate listing agreement satisfactory to him with Allyn & Associates Realtors offering to sell the property at 13-15 South A Street at a proposed sale price recommended by Allyn & Associates Realtors; and

**BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH**, that, upon receipt of a Purchase and Sales Agreement from a prospective purchaser containing the proposed sales price recommended by Allyn & Associates Realtors and containing such terms and conditions as are satisfactory to City Manager John Salomone, then, City Manager John Salomone shall be and hereby is authorized and directed to notify the Council of the City of Norwich of the proposed Purchase and Sales Agreement, which the Council may then approve by a resolution authorizing City Manager John Salomone to enter into a Purchase and Sales Agreement as presented for the subject property on behalf of the City of Norwich and, upon timely tender of the purchase price subject to standard adjustments, to execute and deliver a deed of conveyance for said property and to execute, receive and deliver such other documents as are necessary to complete the transfer of title in keeping with the terms and conditions of the Purchase and Sales Agreement.

President Pro Tempore William L. Nash  
Alderwoman Stacy L. Gould

**WHEREAS**, the City of Norwich has acquired the property located at 253 Broad Street, Map 93, Block 6, Lot 26 through foreclosure of tax liens; and

**WHEREAS**, said property is improved by a structure; and

**WHEREAS**, the Council of the City of Norwich has determined it to be in the best interest of the City of Norwich to attempt to dispose of this property by a negotiated sale using the services of Allyn & Associates Realtors, listing the property at a price recommended to it by Allyn & Associates Realtors.

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH**, that City Manager John Salomone be and hereby is authorized and directed on behalf of the City of Norwich to enter into an individual real estate listing agreement satisfactory to him with Allyn & Associates Realtors offering to sell the property at 253 Broad Street at a proposed sale price recommended by Allyn & Associates Realtors; and

**BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH**, that, upon receipt of a Purchase and Sales Agreement from a prospective purchaser containing the proposed sales price recommended by Allyn & Associates Realtors and containing such terms and conditions as are satisfactory to City Manager John Salomone, then, City Manager John Salomone shall be and hereby is authorized and directed to notify the Council of the City of Norwich of the proposed Purchase and Sales Agreement, which the Council may then approve by a resolution authorizing City Manager John Salomone to enter into a Purchase and Sales Agreement as presented for the subject property on behalf of the City of Norwich and, upon timely tender of the purchase price subject to standard adjustments, to execute and deliver a deed of conveyance for said property and to execute, receive and deliver such other documents as are necessary to complete the transfer of title in keeping with the terms and conditions of the Purchase and Sales Agreement.

President Pro Tempore William L. Nash  
Alderwoman Stacy L. Gould

RESOLUTION #12

**WHEREAS**, the City of Norwich became the owner of the property located at 28 Cedar Street by a Quitclaim Deed recorded February 5, 2019 at Volume 3107, Page 17 of the Norwich Land Records; and

**WHEREAS**, said property is undeveloped and consists of .08 acres and is located in an MF zone.

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH**, that the Tax Collector of the City of Norwich be and hereby is authorized and directed to sell the property at 28 Cedar Street, identified as Map 102, Block 1, Lot 14, being limited to receiving bids from the owners or agents of those properties immediately abutting 28 Cedar Street, subject to the requirements established for bidding at such sales, such sale or auction to take place in such manner and under such terms and at a time and place to be set by the Tax Collector, including the acceptance of sealed bids by mail sent to the Tax Collector on or before by a specified date. It shall be a specific requirement as a term of any sale or auction that any successful bidder must agree to combine the property with that of the bidder's existing abutting property, and to do so within 90 days of the date of auction.

President Pro Tempore William L. Nash  
Aldерwoman Stacy L. Gould