

DRAFT

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC)
ZOOM MEETING MINUTES
CDBG PY47 (2021-2022 PROGRAM YEAR)
April 8, 2021 5:00 PM

ZOOM Platform Audioconference – Meeting ID: 880 5218 7201 Password: 039802

Members Present: Les King, Sean Barnes, Tucker Braddock, Gemma Fabris

Members Absent: Mark Marcy

Others Present: Kathy Crees and Tianne Curtis

- I. The meeting was called to order at 5:00 PM.
- II. Approval of Minutes – Upon motion by Tucker Braddock, second by Gemma Fabris, the Committee voted to approve the minutes of the 2/11/21 meeting. Motion passed unanimously.
- III. Communications – Communication from applicant Futures Inc., in response to Kathryn Crees request for clarification of the LMC benefit.
- IV. Establishment of Meeting Schedule – Applicant presentations were scheduled as follows:

- 5:10 Columbus Park - DPW
- 5:20 Handicap Accessibility - DPW
- 5:30 Rosewood Manor Roof & Gutters - NHA
- 5:40 Futures, Inc. - HVAC System
- 5:50 McKeon Park - Norwich Recreation
- 6:00 Jenkins Park - Norwich Recreation
- 6:10 Property Rehabilitation & Code Compliance - CD

V. 2021 PY47 CDBG NON-Public Service Presentations

- 1) Jean-Paul Laguerre of Norwich DPW presented the request for \$88,401.00 for the construction of recreational equipment and associated site improvements at Columbus Park. Property is located in a QCT. The committee requested the applicant provide a scaled drawing indicating the proposed locations and dimensions of the Gaga Ball pit, gazebo and handrails.
- 2) Jean-Paul Laguerre of Norwich DPW presented the request for \$40,430.00 for the completion of building modifications at 23 Union St. This building is the site of municipal meetings and can no longer be exempted from handicap accessibility and must be brought up to code with current ADA requirements.
- 3) John Mainville and Jeffery Arn of Norwich Housing Authority presented the request for \$150,000.00 for roofing and drainage repairs to the state elderly housing complex Rosewood Manor.
- 4) Damion Williams and Tracey O'Brien of Futures, Inc. presented the request for \$30,046.08 for the removal and replacement of the HVAC system in their Norwich location on Otrobando Ave. Futures, Inc. stated they provide a variety of services to people with intellectual and physical disabilities such as employment prep, lunch and behavioral/social skills. HUD guidance on office space eligibility has been requested.
- 5) Lee-Ann Gomes and Cheryl Hancin-Preston of Norwich Recreation presented the request for \$165,801.00 for improvements to McKeon Park in Taftville. Property is located in a QCT. Priorities were identified in the application, however Kathryn Crees identified items that were ineligible expenses as the beneficiaries were not specific to the QCT. The priority list will be reviewed by Staff to identify those items that are eligible for funding consideration.

- 6) Lee-Ann Gomes and Cheryl Hancin-Preston of Norwich Recreation presented the request for \$149,200.00 for improvements to Jenkins Park on the Westside. Property is located in a QCT. New construction costs were closely associated with leagues and clubs that frequent the park. While there is value in those activities, these include people from surrounding areas/towns and therefore cannot be identified as a direct benefit to the QCT residents. The itemized requests will be reviewed by Staff to identify which, if any, items may be eligible for funding.
- 7) CD Director Kathryn Crees presented the request for \$225,000.00 for the Property Rehabilitation and Code Compliance program for LMC. The program has done well and continues to have interest. Funding has piggybacked with the Lead Based Paint Hazard Control Grant.

VI. The next scheduled Zoom meeting of the CDAC is Tuesday April 20th, 2021 at 5:00 PM. Agenda will be sent.

VII. Adjournment

Upon motion by Les King, second by Gemma Fabris, the Committee voted unanimously to adjourn at 6:35 PM.

Respectfully submitted,
Tianne Curtis CD Program Assistant