



**Minutes of the February 27, 2020 Executive Committee Meeting of the
Southeastern Connecticut Regional Resources Recovery Authority
Held at the Gales Ferry Office**

1. CALL MEETING TO ORDER

Meeting was called to order at 2:06 pm.

2. ROLL CALL

Joe Bragaw	East Lyme Representative	P	Denise Dembinski	Sprague Alternate Representative	A
Gary Schneider	Groton Representative	P	John Phetteplace	Stonington Representative & Board President	P
Joe Lozier	Ledyard Representative	P			

P = Present, C=Call In (Audio), A=Absent

Quorum Present

Others: David Aldridge, SCRRA Executive Director; Robin Cano, SCRRA Operations Administrator; Chris Roman, SCRRA Finance Manager; SCRRA Legal Counsel Richard Barger & SCRRA Consultant Jim Bolduc

3. ACT ON MINUTES OF MEETINGS HELD ON JANUARY 23, 2020

Majority was in favor, none were opposed.
(Motion by Gary Schneider, 2nd by Joe Bragaw)

4. FINANCE REPORTS:

Chris Roman reviewed January finance report. Mr. Roman reviewed the Grinder Report.

5. PRESIDENT/STAFF REPORTS:

I. Organics Update:

David Aldridge states that he has been working on the RFP for organics and he feels that we should run a compost pilot test to determine what the product is that we would be generating. This will tell us what markets are available, who would want the product and what it's value would be. Mr. Aldridge contacted Greg McCarron of SCS who has already run many pilot projects. Mr. McCarron suggests picking one of our transfer stations to do this project and then going to DEEP for a temporary permit. The cost of the project is based on the equipment we use, and we would utilize the equipment we own along with the Operator we already have. Lenny Wiese, the Operator could use the front loader and do everything we need for this project. Joe Lozier asked if we would be using food waste to compost. Mr. Aldridge confirmed that we would be using food waste along with mulch that we grind. Mr. Lozier asked if this has any agricultural benefits. Mr. Aldridge responded yes; the finished product is used for fertilizer; the process helps soil amendment that improves porosity and encouraging biological activity in the soil. It's a two-month test and along the way we would take samples

PRESIDENT / STAFF REPORTS CONTINUED

of each of the steps and send them to an STA testing lab. The monitoring equipment and cover cost runs about \$5,000.00 a month and we can do the work and the testing ourselves. Mr. Aldridge tells us that if we agree to move forward the next step would be to have Greg come in with a complete proposal and present it to the committee next month. Mr. Aldridge continues to explain that once the product is made, we will know whether it's good for landscaping or agriculture. We could then identify what our potential markets are. Once we know our potential markets, we would estimate the volume of the feedstocks, determine the value of the finished product, the size of the market, the potential growth of the market and what we could expect financially on the back end.

Commented [DA1]: Would estimate the volume

Commented [DA2]: determine

Commented [DA3]: delete

II. Simple Recycling:

Mr. Aldridge states that the next step in textile recycling is to let Simple know # of routes per town, per day and what time these routes finish so they would know when to send their truck. So far, Mr. Aldridge has 9 out of 12 towns say that they want to go ahead with the program.

III. GPS Installation:

Mr. Roman informed us that he has been in touch with the GPS vendor who gave us a quote and we will be moving forward with the installation on our five units. They are the excavator, grinder, pay loader, truck and rig. Mr. Lozier asked how much this would cost. Mr. Roman responded \$25 a month. Joe Bragaw added that the machine knows when it's turned on, off, when it's idle. We can also go back months for usage data.

6. EXECUTIVE SESSION: None

7. NEW BUSINESS:

Mr. Roman states that there was a meeting last week with our IT Support Providers and they have recommended a new phone system. It would take our current media expense and drop it \$200 a month. It would remove tv service which we never use but we pay for. It would increase internet but eliminate the need for a separate conference call service. All Polycom capabilities would also be included. David Aldridge informs us that the system is web based and the functionality for conference calls is improved. With this new system, people can dial in through their laptops remotely and see the PowerPoint presentation. If they have cameras on their laptops, we can see them, and they can see us. Mr. Roman told us that the return on investment would be 1 ½ years.

Commented [DA4]: is

Motion to authorize New Phone System.

Discussion: See Above

Majority was in favor, none were opposed.

(Motion by Joe Bragaw, 2nd by Gary Schneider)

ADJOURNMENT

John Phetteplace asked for a motion to adjourn the meeting. It was made by Joe Bragaw and seconded by Gary Schneider.

There being no other business to discuss, the meeting adjourned at 2:59 p.m.

Respectfully Submitted,

Gary Schneider
Secretary

DRAFT