

**PLAN OF CONSERVATION AND DEVELOPMENT COMMITTEE**  
**WEDNESDAY, MARCH 9, 2022, 6 PM**  
**SPECIAL MEETING / Virtual Meeting**

Assistant City Planner Dan Daniska read information pertaining to virtual meetings and clearly stated that the meeting, including video, will be recorded.

**A. CALL TO ORDER:** Chair Frank Manfredi called at the meeting to order at 6:00 PM.

**B. INTRODUCTIONS OF MEMBERS AND GUEST PARTICIPANTS:**

Present: Committee on the City Plan: Chair Frank Manfredi, Vice Chair Les King, Norwich Historical Society/Historic District: Regan Miner, Norwich Community Development Corporation: Kevin Brown, Department of Public Works: Pat McLaughlin, Community Development: Kathy Crees, Board of Education: Chair Robert Aldi, Human Services: Tara Brooker

Others Present: City Planner Deanna Rhodes, Assistant City Planner Dan Daniska and Recording Secretary Melinda Wilson

**C. APPROVAL OF MINUTES: October 13, 2021**

Director of Planning Deanna Rhodes noted that this agenda item will not be addressed. The referenced minutes related to the POCD Plan Implementation Committee which has a different membership.

**D. OLD BUSINESS:** None presented.

**E. NEW BUSINESS:**

**1. What is a POCD / POCD Adoption Steps**

Assistant City Planner Dan Daniska displayed a PowerPoint presentation on screen. He reviewed the basics of the Plan of Conservation and Development (POCD). Ms. Rhodes spoke to the establishment of municipal POCDs and several of the requirements. She notified members that Mr. Daniska will email the slide deck to them. She mentioned coordination with other plans, including the Affordable Housing Plan which is due to be completed in June 2022. The timeline constraints were relayed to the committee members. Ms. Rhodes committed to emailing committee members with the link to the POCD on the city's website.

**2. Consultant Services – Tasks**

Ms. Rhodes gave a description of how consultant services could be useful to support the POCD Committee. Discussion ensued. There was general agreement on utilizing consultant services.

**F: OTHER ITEMS**

**1. Public Comments:** None presented

**2. Miscellaneous:**

Ms. Rhodes displayed a proposed 2022 Meeting Calendar. It is proposed that the committee meet on the second Wednesday of every other month starting in May. On a motion by Les King, seconded by Kevin Brown, the 2022 meeting calendar was unanimously accepted. Ms. Rhodes noted that Special Meetings may be held.

**G. ADJOURNMENT:**

On a motion by Robert Aldi, seconded by Pat McLaughlin, the POCD Committee meeting adjourned at 6:28 PM.

*Respectfully submitted,*  
*Melinda Wilson, Recording Secretary*