

## **NORWICH HISTORIC DISTRICT COMMISSION**

### **Minutes of the March 17, 2021 Regular Meeting**

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The regular meeting of the Historic District Commission was held Wednesday March 17, 2021 at 5:33 PM via Zoom virtual meeting.

#### **Members Present:**

Regan Miner (Chairwoman)

Nancy O'Neil

Richard Guidebeck

Gregory Johnson

Gregory Farlow

**Members Absent:** Timothy Dowhan

**Guests:** None

#### **I. Public Meeting**

The public meeting was convened at 5:34 pm. The order of COA presentations and discussions are at the discretion of the commission to accommodate all participants.

- COA 447 – 39 East Town Street (Daniel Clarkin & Autumn English) – *New Construction, Chimney*

The applicant was not in attendance.

#### **II. Regular Meeting**

The regular meeting was convened at 5:38 PM.

##### **A. Action on COA's**

- COA 447 – 39 East Town Street (Daniel Clarkin & Autumn English) – *New Construction, Chimney*

Richard Guidebeck made a motion to approve COA 447 as written. Gregory Farlow seconded. Gregory Johnson questioned why the applicant would use a metal chimney cap instead of a slate cap, like what was existing. Richard Guidebeck agreed and noted that it currently looked to be a traditional bluestone chimney cap. Discussion ensued. Richard Guidebeck stated that the suggested cap would completely change the look of the chimney. Discussion ensued on whether to table the application so that Regan Miner could ask the applicant why a slate cap was not being considered as an option and why the contractor felt the metallic mounted chimney top would be a better protector versus another material. Gregory Johnson made an amended motion to table COA 447 until the next regularly scheduled meeting, pending follow up with the applicant by the chairwoman. Richard Guidebeck seconded. Nancy O'Neil, Richard Guidebeck, Gregory Farlow, Gregory Johnson and Regan Miner voted in favor. The motion passed unanimously

### **B. Minutes of Wednesday February 21, 2021 Regular Meeting**

- Nancy O'Neil made a motion to approve the meeting minutes. Richard Guidebeck seconded. Nancy O'Neil, Richard Guidebeck, Gregory Farlow, Gregory Johnson and Regan Miner voted in favor. The motion passed unanimously.

### **C. Chairman Report**

- Regan Miner stated that the City had signed the Certified Local Government (CLG) grant which has now been sent up to the SHPO to be fully executed. Regan Minter stated she hoped to have a draft RFP for the hiring of a consultant for the committee by the next regularly scheduled meeting.

### **D. Old Business:** None.

### **E. New Business:**

- Richard Guidebeck discussed his interaction with the homeowners of 16 Huntington Lane regarding proposed work they hope to do on the property. Richard Guidebeck explained that the homeowners needed to install a generator on the property for medical reasons and he advised them that they would need to get a COA approved for the work. Richard Guidebeck stated the property owner would also be looking to install a full stone foundation and a lean-to roof to the side of the existing barn on the property.
- Request for Extension: COA 441 – 5 Crossway Street (Antonio & Lisa

Barros) *New Construction, Other, Exterior Staircase*

Gregory Johnson made a motion to approve the request for an additional six-month extension for COA 441. Nancy O'Neil seconded. Gregory Johnson, Nancy O'Neil, Richard Guidebeck, Gregory Farlow and Regan Miner voted in favor. The motion passed unanimously.

**F. Next Meeting Date:**

- Scheduled for Wednesday April 21, 2021 at 5:30 PM.

**G. Adjournment**

- Richard Guidebeck made a motion to adjourn the Regular Meeting at 6:01 PM. Nancy O'Neil seconded. Richard Guidebeck, Nancy O'Neil, Gregory Johnson, Gregory Farlow and Regan Miner voted in favor. The motion passed unanimously.

Respectfully submitted,

Katherine Rose  
Recording Secretary