

SACHEM FUND BOARD SPECIAL MEETING

**Monday, May 15th, 2017
Norwich City Hall, Room 319
4:00-4:20 p.m.
Minutes**

Attendees: Community Development Deanna Rhodes; Mohegan Tribal Council Member Mark Brown; Alderwoman Joanne Philbrick; Council Appointee Lottie Scott, William Quidgeon Jr. Council Appointee and Recording Secretary Marixsa Jimenez

Absent: Mayor Deberay Hinchey and Comptroller Josh Pothier

Citizens Attending: Shiela Hayes, Regan Miner, Bill Champagne from Norwich Historical Society

Members of the Media: None

1. Deanna Rhodes called the meeting to order at 4:00 p.m.
2. William Quidgeon motioned, seconded by Joanne Philbrick, to approve meeting minutes of Thursday, April 27th, 2017. The motion passed unanimously.
3. Citizen's Comments: Bill Champagne - Bill stated he wanted to comment on item number five of the agenda. He stated the Tribe and the City have had a good working relationship for a long time. He would like to see Sachem Fund continue to be funded by contributions from both entities.
4. Discuss proposals and select applications to be interviewed on June 1st, 2017:
 - a. Deanna read Josh's email of which stated his thoughts on the selection process. Josh was in favor of setting up presentations with each of the three respondents to the RFP on June 1st, 2017. In his opinion, they all meet the purposes listed in ordinance in which establishes the Sachem Fund. Because there are only three applicants, it does not seem necessary to narrow down the selection prior to the presentation process.
 - b. Mark Brown stated the only application that was in question was the Safe Futures. However, Safe Futures meets criteria nine and he agreed with Josh's suggestion of moving forward with all applicants.
 - c. Mayor Hinchey was not present but sent a message via her assistant, Marixsa Jimenez that she would like all three applicants interviewed.
 - d. Deanna stated that Regan Minor submitted the application for the Norwich Historical Society for the two walks, the Millionaires Walk and Freedom Trail. She wanted the board to be aware that Regan is a consultant for the City of Norwich and will be working on the Uncas Leap Project. Deanna consulted with corporation council and was advised that because Regan is not voting on any applications, she is allowed to submit an application to the Sachem Fund.
 - e. Mark Brown motioned that we move forward with all three applicants on the

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June 1st meeting, seconded by Lottie Scott. The motion passed unanimously.

- f. Deanna asked if there was a preference on the order of the applicants being interviewed and it was stated there is not a preference. It was stated by William Quidgeon that in the past each of the applicants were given 15 minutes to present and that included questions from the board. It was decided each applicant would be allowed the same presentation time as in the previous rounds with five minutes in-between each interview.
5. Future Funding of Sachem Fund
- a. Lottie Scott stated that she would like the City and the Tribe to continue the relationship they have built over the years and to continue to invest money in the Sachem Fund. Deanna asked if the Tribe would be willing to match a reasonable amount the City could provide. Both Mark Brown and William Quidgeon stated any reasonable amount would be matched. Joanne Philbrick asked if funds were being inquired for the current proposed City budget. Mark Brown stated it was up to the City as they will match whatever was decided. Joanne stated she did not believe there was any stipulation in the current budget for the Sachem Fund. William Quidgeon stated the Tribe does not have a stipulation in their current budget as well. Joanne stated going forward this is something that should be looked at with Mark Brown agreeing. Joanne stated that anyone could attend a City Council meeting during general citizen comments sessions such as the meeting scheduled for tonight and discuss the Sachem Fund.
6. William Quidgeon motioned, and seconded by Lottie Scott, to adjourn the meeting at 4:20 p.m. The motion passed unanimously.

Respectfully submitted by:

Marixsa Jimenez, Recording Secretary