

**I. Roll Call**

Meeting called to order by Shiela Hayes at 5:04pm

A. Members Present

1. Shiela Hayes, Vice-Chair (voting member)
2. Mike Dziavit (voting member)
3. Rich Morelli (voting member)
4. Chris Golas (voting member)
5. Bob Pouch (voting member)

B. Members Absent

1. Paul Schroder, Chair (voting member)
2. Francis Gavigan (alternate)
3. Gary Gross (alternate)

C. Others Present

1. Brigid Marks, Director of Human Resources
2. Evelyn Lopez, Secretary

**II. Minutes**

A. Minutes of the April 19, 2022 Personnel & Pension Board Meeting.

Motion to accept the April 19, 2022 minutes was made by Chris Golas, seconded by Rich Morelli, all in favor.

**III. Old Business**

A. Domestic Relations Order (DRO) process

1. P&P Board members to review DRO form  
Tabled from the April 19, 2022 meeting.

Brigid Marks informed the board members that attorney Kasper has not provided any comments on Milliman's draft shared DRO form yet. She stated it may be a moot point right now as Attorney Kasper's opinion is that the pension plan can certainly limit what DROs the City will accept, but since the pension plans are subjects to collective bargaining, any amendment would need to be negotiated.

Shiela Hayes opened the floor for further discussion on the matter. Board members discussed the option of including this topic in the negotiation process as each pension plan was negotiated. Motion was made by Chris Golas to include a process to limit DROs shared-interest only in the pension negotiation processes, second by Rich Morelli, all in favor.

**IV. New Business**

A. Application for retirement:

1. Lois Eggleston, Administrative Assistant, for a normal retirement effective June 25, 2022.
2. Anthony G. Madeira, Deputy Comptroller, for a normal retirement effective July 1, 2022.  
Motion to approve retirement applications was made by Chris Golas, seconded by Bob Pouch, all in favor.

B. Pension Calculations:

1. Teresa Hanlon, Civil Engineer, retired April 17, 2022. Her annual pension calculation is \$ 30,376.16. Her application was approved at the April 19, 2022 meeting.  
Motion to approve the pension calculation was made by Chris Golas, seconded by Michael Dziavit, all in favor.

C. Application for refund/rollover of pension contributions:

1. Ryan Danis, Custodian - BOE, who terminated effective December 30, 2021. Refund of \$ 13,071.55 including interest.

2. Domingos Depina, Job Coach – BOE, who terminated effective April 1, 2022. Refund of \$ 9,721.70 including interest.
  3. Dontae Greenaway, Custodian – BOE, who terminated effective November 22, 2021. Refund of \$ 26,867.94 including interest.
  4. Keven McNeill, Police Officer, who terminated effective April 2, 2022. Refund of \$ 124,546.43 including interest.
  5. Derrick Pehowdy, Custodian – BOE, who terminated effective March 4, 2022. Refund of \$ 2,409.43 including interest.
- Motion to approve the refund application/rollover was made by Chris Golas, seconded by Michael Dziavit, all in favor.

D. Notifications of Death:

1. Barbara Baribeault, DOD April 27, 2022, who retired from NPU on May 2, 2013. No further benefit due.  
 Motion to acknowledge the notification of death was made by Chris Golas, seconded by Rich Morelli, all in favor.
2. Theresa M. DeBartolo, DOD April 12, 2022, surviving spouse of Victor DeBartolo, who retired from NPU on March 3, 1990. No further benefit due.  
 Correction was made to agenda to correct death notification. Motion to acknowledge notification was made by Chris Golas, seconded by Michael Dziavit, all in favor.

E. New Employees:

Motion to acknowledge the new employees was made by Chris Golas, seconded by Michael Dziavit, all in favor.

Name	Position	Date of Hire	City/State
Jada Goodwin	Laborer	04/18/2022	Norwich, CT
Diana Heald	Accounting Generalist	05/02/2022	Willimantic, CT
Phillip McMahon	Sewer Collection System Maintenance Tech	05/16/2022	Norwich, CT
Lukas Poore	Apprentice Line worker	05/16/2022	Baltic, CT

F. Employees to be admitted into the City of Norwich Employees’ Retirement Fund:

Motion to admit the following employees into the City of Norwich Employee’s Retirement Fund was made by Chris Golas, seconded by Bob Pouch, all in favor.

NAME	POSITION	DATE OF HIRE	ACADAMY GRADUATION DATE	LAST DAY ON PROBATION	REQUEST/EVAL RECEIVED
Reyni Joseph	Employment Case Manager	11/01/2021	N/A	05/01/2022	05/01/2022
Erick Lopez	Custodian	10/04/2021	N/A	04/04/2022	05/11/2022

**IV. Correspondence**

None

**V. Adjournment**

Motion to adjourn made by Michael Dziavit, seconded by Chris Golas, all in favor. Meeting was adjourned at 5:19pm

Respectfully submitted,

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 Evelyn Lopez, Secretary