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To: Mayor Hinchey and members of the City Council
From: John Salomone, City Manager
Subject: City Manager's Report
Date: January 17, 2017

The Mayor and I continue our weekly meetings. We also met twice with a concerned citizen to address an issue he had and to keep him updated with the status of his inquiry.

On Friday, January 6th several city staff members, members of Norwich Heritage Trust, and I met with Todd Levine from SHPO. Betsy Crum, executive director of the Women's Institute, Bill Morse, and others were also in attendance. The group will meet again at the end of January providing additional documentation is received from Ms. Crum regarding funding and stabilization of the building.

Later in the day Josh Pothier and I met with representatives from William Blair, (Investment Bank & Financial Asset Management Company) regarding refunding bonds which is resolution #2 on this evening's agenda.

Brigid Marks, Human Resources Director attended the January meeting for Commission for Persons with Disabilities to discuss their request for the City to have a communication hand out for new and existing employees regarding effective communication for persons with disabilities. Brigid also attended the Diversity in Employment Committee which discussed replacing the Chair, Dianne Daniels who resigned to assume her new duties as President of the NAACP. Congratulations to Dianne on her new appointment. There was also discussion on adding members to the committee.

My assistant, Jacquie Barbarossa has started co-coordinating on-line ethics training for all council members, city department heads, volunteer fire chiefs, and the heads of various agencies including Norwich Community Development, Norwich Housing Authority, Norwich Public Schools, Norwich Public Utilities, Otis Library and Uncas Health. Positive feedback has been received and those contacted have until January 31st to complete the training. I will keep you informed of our progress and next step.