



ESTABLISHED 1659

**CITY OF NORWICH**  
CONNECTICUT

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**To:** Mayor Nystrom and members of the City Council  
**From:** John Salomone, City Manager  
**Subject:** City Manager's Report  
**Date:** April 16, 2018

I had my monthly meeting with Department heads on March 27<sup>th</sup>. Brigid Marks, Human Resources Director, is in the process of organizing a Prevention Workshop for Sexual Harassment for all employees. Ryan Thomson, Public Works Director stated that his department will be paving approximately 7 miles of roads this spring. Deanna Rhodes, Planning Director announced that a Blight Officer had been hired and will be starting the end of April. Assessor, Donna Ralston stated that Vision Appraisal has completed 4 out of the 6 areas scheduled for the Norwich re-valuation. I have requested department heads submit quarterly reports for the Council per their request from the Goal Setting session in January. Their reports will highlight their activities and accomplishments throughout the year and will be attached to my second report of the month immediately following the quarter end. The reports ending March 31<sup>st</sup> will include 3 quarters - July 2017 to March 2018. Going forward, the reports will be for the current quarter end. Each department has come up with their own informational format so if you have any questions, please contact my assistant and she will relay any questions or concerns to the department heads.

I had a conference call with Betsy Crum to finalize the Reid & Hughes Agreement, which I signed on April 6<sup>th</sup>.

The Mayor and I have meet with members of the Norwich Historical Society regarding the proposed funding for the cannon that is to be restored and also for the 100<sup>th</sup> anniversary of Armistice Day which will take place in November 2018.

The Development Agreement between the City and Burnham Square Development LLC for property at 19 North Cliff St. was fully executed on April 2<sup>nd</sup>.

Otis Home LLC completed the purchase of 80 Broadway along with the parking lot (68 Broadway) on April 5<sup>th</sup>. We are looking forward to their restoration and investment in the building by creating a food hall which will be another downtown destination.

Betsy Barret and Jacquie Barbarossa welcomed nine students from Kelly Middle School's program with Norwich Youth and Family Services. The students toured City Hall from the basement jails cells to the attic and were impressed by the history of City Hall and Council Chambers.

I received a press release from the US Department of Justice regarding the Norwich Police Departments investigation of an untimely overdose death of a 20 year old in Norwich. Thank you to the Norwich Police for their participation in this case which has resulted in the arrest and guilty plea of the victim's heroin supplier. He is currently detained with sentencing scheduled for June 28, 2018.

The Redevelopment Agency has scheduled a public meeting to prioritize sites for grant funded brownfield assessments. This meeting will prioritize sites for grant funded brownfield assessments based on factors such as public health, community need redevelopment potential and owner interest. Municipal officials, residents, and property owners will have the opportunity to comment on the proposed work activities. The meeting will be held on Monday, April 23rd at City Hall in room 335 at 6 pm.

The City Manager's Office has received three Neighborhood Assistance Applications and will continue to accept them until June 1st, 2018.

I have the Treasurers Report from Michael Gualtieri, for quarter ended December 31, 2017 for your review.