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**CITY OF NORWICH INTEROFFICE MEMORANDUM**

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**TO:** MAYOR NYSTROM & MEMBERS OF THE CITY COUNCIL  
**FROM:** JOHN SALOMONE, CITY MANAGER  
**SUBJECT:** SCHEDULE BUDGET REVIEW, PUBLIC HEARINGS AND ADOPTION OF 2019-20 BUDGET  
**DATE:** FEBRUARY 22, 2019  
**CC:** B. BARRETT, M. DRISCOLL, J. POTHIER & T. MADEIRA

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Presented below is the schedule of budget reviews as well as upcoming Council meetings. All meetings will be held at the Council Chambers on the 3<sup>rd</sup> Floor of Norwich City Hall.

**Monday, April 1, 2019**

7:30 PM Council Meeting – City Manager's proposed budget presented.

**Tuesday, April 2, 2019 - Departmental Budget Hearings**

6:00 PM – 9:00 PM

6:00	East Great Plain VFD
6:15	Laurel Hill VFD
6:30	Occum VFD
6:45	Taftville VFD
7:00	Yantic VFD
7:15	Norwich Fire/Emergency Management
7:45	Police

**Thursday, April 4, 2019 - Departmental Budget Hearings**

6:00 PM – 9:00 PM

6:00	Human Services/Recreation
6:45	Public Works
7:30	Public Schools
8:30	Public Utilities

**Thursday April 11, 2019 - Departmental Budget Hearings/ Public Hearing**

6:00 PM – 7:30 PM

6:00	City Clerk/Elections
6:20	City Manager/Mayor/Human Resources
6:45	Finance/Treasurer/Assessor
7:15	Planning & Neighborhood Services

7:30 PM                   **1<sup>st</sup> Budget Public Hearing**

**Monday, April 15, 2019 - Departmental Budget Hearings**

6:30 PM – 7:00 PM

6:30 Otis Library

7:30 PM Council Meeting

**Monday, May 6, 2019**

7:30 PM Council Meeting –Adoption of Council Preliminary Budget

**Monday, May 13, 2019**

7:30 PM 2<sup>nd</sup> Budget Public Hearing

**Monday, May 20, 2019**

7:30 PM Council Meeting

**Monday, June 3, 2019**

7:30 PM Council Meeting –Tentative date for Budget Adoption