

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 4, 2020, and that the same has not been amended or rescinded:

WHEREAS, Connecticut General Statute § 7-148(c)(4) delegates certain traditionally public functions that fall within the state’s police powers to municipalities; and

WHEREAS, Connecticut General Statute § 7-148(c)(4)(B) provides that all municipalities have the power to:

“Provide for fire protection, organize, maintain and regulate the persons providing fire protection, provide the necessary apparatus for extinguishing fires and do all other things necessary or desirable for the protection of the municipality from fire”

; and

WHEREAS, Chapter III, Section 1 of the Charter of the City of Norwich provides:

“The City shall have the specific power to provide, organize, maintain and regulate a fire department, provide the necessary apparatus for extinguishing fires and do all other things necessary or desirable to protect the city from fire”

; and

WHEREAS, Chapter X, Section 4 of the Charter of the City of Norwich provides:

“The fire department shall be responsible for the protection of life and property within the city from fire and for the enforcement of all laws, ordinances and regulations relating to fire prevention and fire safety.”

; and

WHEREAS, the Council of the City of Norwich recognizes that the safety of the community, including all its residents, and all fire personnel involved in providing responsible and necessary fire protection for the city, a benefit for all residents, businesses, structures and facilities located throughout the city, is of paramount importance to Norwich; and

WHEREAS, a comprehensive fire suppression capability analysis to determine the City’s fire risk and the ability of the Fire Service to suppress fires was last undertaken in 1989; and

WHEREAS, the requirements to be considered by the city in providing fire protection, taking into account, among other things, the location and condition of structures, the concentration of residents in various areas of the city, and changes in the amount of traffic and traffic patterns, have changed in the 31-year period since that study was completed, and the standards, needs and ability to provide effective fire suppression have changed over the same period and is there for both reasonable and prudent to conduct a focused, yet comprehensive study of the fire suppression capabilities of the Fire Service;

NOW THEREFORE, BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF NORWICH, that, the City Manager is hereby authorized and directed to solicit a Request for Proposal from qualified consultants to complete an analysis of the entirety of the City's Fire Service, with focus on six (6) specific areas;

- 1) Response and Dispatch assignment order – commonly referred to as “run cards”, the study is to include an assessment of apparatus response practices to determine; a) if service delivery modalities are aligned with industry best-practices and standards, and b) can mutual aid and automatic aid response plans within all fire departments of the City of Norwich be reconfigured for more efficient and effective results.
- 2) Standardized response-time data collection – the study is to include; a) an assessment of the current methods, standards, and protocols for determining the response time to an emergency, and b) make recommendations for the collection and analysis of reliable and valid response-time data.
- 3) Communications – the study is to review and make overall recommendations in critical areas involving radio communications to include; a) dispatch staffing, b) interoperability of communication between departments, and c) identify best practices and ways to enhance radio communications.
- 4) Fire apparatus – the study is to review and make overall recommendations in the area of fire apparatus to include; a) current inventory deployment, b) apparatus procurement protocols, and c) apparatus replacement schedule.
- 5) Purchasing of equipment and Inventory control – the study is to review and make recommendations in the procurement of, and accountability for, necessary capital improvement items including, but not limited to; a) Personal Protective Equipment (PPE), b) support equipment, and c) inventory control.
- 6) Staffing – the study is to review and make overall recommendations in the area of staffing to include; a) administration and support staff, b) suppression staff, c) EMS staff, and d) responsibilities and activity levels of personnel.

BE IT FURTHER RESOLVED, BY THE COUNCIL OF THE CITY OF NORWICH, that the City Manager is hereby directed that the RFP and analysis of the City's Fire Service should be completed by November 30, 2020.

Dated at Norwich, Connecticut this 6th day of May, 2020.

ATTEST:



Betsy M. Barrett
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 4, 2020, and that the same has not been amended or rescinded:

RESOLUTION OF THE COUNCIL OF THE CITY OF NORWICH, CONNECTICUT DESIGNATING CDBG FUNDS RECEIVED UNDER THE CARES ACT TO BE PRIORITIZED FOR THE RESPONSE TO THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC AS NEEDED AND AUTHORIZING THE CITY MANAGER IN THE FILING OF AN APPLICATION FOR FEDERAL ASSISTANCE UNDER THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT (CARES Act), AS A SUBSTANTIAL AMENDMENT TO THE FORTY-FIFTH PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, on March 27, 2020, the Coronavirus Relief and Economic Security Act of 2020 (CARES) (H.R. no. 748) was signed into law, allocating two billion dollars (\$2,000,000,000.00) of additional funding to the Community Development Block Grant (CDBG) program “to prevent, prepare for and respond to coronavirus” ;

WHEREAS, the CARES Act, as a substantial amendment to the PY45 CDBG Annual Action Plan, is authorized to be used to prevent, prepare for, and respond to the coronavirus (COVID-19) by the making of grants and loans of \$506,569 in federal funds to eligible community projects and shall prioritize the unique needs of low- and moderate-income persons and the development of partnerships between all levels of government and the private for-profit and non-profit sectors;

WHEREAS, as part of this amendment, the City has revised the Community Development Citizen Participation Plan to include a 5-day comment period as allowed by HUD for the purpose of this funding;

WHEREAS, the Council of the City of Norwich, Connecticut deems it to be necessary and in the public interest to undertake those activities and programs as contemplated in said Act and described more fully in the Application to be submitted by the City of Norwich; and

WHEREAS, it is understood that the receipt of any grant under the Act will impose certain obligations and responsibilities on the part of the City of Norwich;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, CONNECTICUT AS FOLLOWS:

Section 1. That the filing of an Application, as described herein, is hereby approved and that the City Manager, John Salomone, is hereby authorized and directed to file such Application, including all understandings and assurances contained therein, on behalf of the City of Norwich, Connecticut for the substantial amendment to the forty-fifth entitlement funds under and due to the CARES Act.

Section 2. That City Manager, John Salomone, is hereby designated, as authorized representative of the City of Norwich, Connecticut to act in connection with the Application, and to provide such additional information as required and City Manager hereby is authorized and directed to enter into and execute a contract for the City of Norwich with the U.S. Department of Housing and Urban Development for financial assistance if such contract is offered, and to execute any amendments, rescissions, revisions and certifications thereto.

Dated at Norwich, Connecticut this 6th day of May, 2020.

ATTEST: 
Betsy M. Barrett
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 4, 2020, and that the same has not been amended or rescinded:

WHEREAS, the City of Norwich and Little People's Play Place Too! LLC entered into a certain Lease Agreement dated September 2, 2015 pursuant to which the City of Norwich leased to Little People's Play Place Too! LLC a portion of certain premises located at 92 Salem Turnpike, Norwich, Connecticut for an initial term to expire on June 30, 2020 subject to an extension pursuant to two (2) five (5) year options; and

WHEREAS, the business of Little People's Play Place Too! LLC has been adversely impacted as a result of the COVID-19 pandemic; and

WHEREAS, the City of Norwich and Little People's Play Place Too! LLC have entered into negotiations with respect to the lease and have agreed to amend the same in accordance with the First Amendment to Lease Agreement attached hereto as Exhibit A.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that City Manager John Salomone be and hereby is authorized and directed to enter into a First Amendment to the Lease Agreement as set forth in Exhibit A and upon execution of the same by an authorized member of Little People's Play Place Too! LLC to receive and deliver executed copies of the same on behalf of the City of Norwich.

FIRST AMENDMENT TO LEASE AGREEMENT

This **FIRST AMENDMENT TO LEASE AGREEMENT** (this "First Amendment"), dated April __, 2020, is by and between **The City of Norwich**, a Connecticut municipality ("Landlord"), and **Little People's Play Place Too! LLC**, a Connecticut limited liability company ("Tenant").

WHEREAS, Landlord and Tenant are parties to that certain Lease Agreement, dated September 2, 2015 (the "Lease"), pursuant to which Landlord leased to Tenant a portion of those certain premises located at 92 Salem Turnpike, Norwich, Connecticut; and,

WHEREAS, Tenant has requested an amendment to the lease.

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant hereby agree that the Lease is amended as follows:

1. Section 2 is amended by adding the following:

To have and to hold for a term beginning July 1, 2020 and ending June 30, 2025. Tenant shall have the option to renew for one (1) additional five (5) year term.

2. Section 3 is amended by adding the following:

The Tenant shall not be responsible for paying rent during the months of April, May and June of 2020.

During the term of this Lease, the Tenant agrees to pay rental hereunder in equal monthly payments in advance on the 1st of every month (unless otherwise required) until the expiration of the Lease term in rental amounts as follows:

- a. From July 1, 2020 to June 30, 2021 the rent shall be \$1,377.00 per month.
- b. From July 1, 2021 to June 30, 2022 the rent shall be \$1,404.50 per month.

- c. From July 1, 2022 to June 30, 2023 the rent shall be \$1,432.58 per month.
- d. From July 1, 2023 to June 30, 2024 the rent shall be \$1,461.25 per month.
- e. From July 1, 2024 to June 30, 2025 the rent shall be \$1,490.50 per month.

If Tenant exercises its option to renew the Lease for an addition Five (5) year period, the rent shall increase each year by Two (2%) Percent.

- 3. Except as modified by this First Amendment, the Lease shall remain in full force and effect and is hereby in all respects ratified and confirmed. In the event of any conflict between the terms of this First Amendment and the terms of the Lease, it is expressly agreed that the terms of this First Amendment shall control.
- 4. This First Amendment shall be binding upon and inure to the benefit of the parties hereto and their respective permitted successors and assigns. This First Amendment may be changed or terminated only by an agreement in writing signed by Landlord and Tenant.
- 5. This First Amendment may be executed in any number of counterparts, each of which shall be deemed an original, and all of which together shall be deemed one and the same instrument. This First Amendment may be executed and delivered by the exchange of electronic facsimile, PDF or other image file copies or counterparts of the signature page, which shall be considered the equivalent of and have the same force and effect as originals.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to be effective as of the day and year first above written. Signed, sealed, and delivered in the presence of:

LANDLORD:
The City of Norwich

By John Salomone
City Manager

TENANT:
Little People's Play Place Too! LLC

By: Jill Kelsey
Its Member, duly authorized

STATE OF CONNECTICUT :

: ss. _____

COUNTY OF NEW LONDON:

On this ___ day of _____, 2020, before me, personally appeared John Salomone who acknowledged himself to be the City Manager of the City of Norwich, Municipal Corporation, and that he, as such City Manager, being authorized so to do, executed the foregoing instrument, as his free act and deed, and the free act and deed of said Municipal Corporation, for the purposes therein contained, by signing the name of the Municipal Corporation as said City Manager.

IN WITNESS WHEREOF, I have hereunto set my hand.

Notary Public
My Commission Expires:

STATE OF CONNECTICUT:

: ss. _____

COUNTY OF NEW LONDON:

On this ___ day of _____, 2020, before me, personally appeared Jill Kelsey who acknowledged herself to be a Member of Little People’s Play Place Too! LLC, a Connecticut limited liability company, and that he, as such City Manager, being authorized so to do, executed the foregoing instrument, as his free act and deed, and the free act and deed of said company, for the purposes therein contained, by signing the name of the company as said Member.

IN WITNESS WHEREOF, I have hereunto set my hand.

Notary Public
My Commission Expires:

Dated at Norwich, Connecticut this 6th day of May, 2020.

ATTEST: 

Betsy M. Barrett
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 4, 2020, and that the same has not been amended or rescinded:

Relative to the transfer of funds from General Fund Contingency for the costs of the City's response to the COVID-19 pandemic not reimbursed by FEMA.

WHEREAS, on March 10, 2020, Governor Lamont proclaimed a state of emergency throughout the State of Connecticut as a result of the COVID-19 pandemic; and,

WHEREAS, on March 13, 2020, President Trump declared a national emergency as a result of the COVID-19 pandemic; and,

WHEREAS, on March 18, 2020, City Manager John Salomone declared a localized emergency resulting from the COVID-19 pandemic; and,

WHEREAS, pursuant to emergency declarations EM-3439-CT and DR-4500-CT under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. § 5121 et seq.), the Federal Emergency Management Agency ("FEMA") will provide 75% reimbursement for eligible emergency protective and disaster recovery measures; and,

WHEREAS, the City will be responsible for the 25% local share of eligible emergency protective and disaster recovery measures and any necessary costs deemed ineligible by FEMA.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the sum of \$50,000 from General Fund Contingency account 10500000-58600 be transferred to COVID-19 project account 28324223-49101-EM201 ("COVID-19 Project") for the purpose of paying for the 25% local share of eligible emergency protective and disaster recovery measures and any necessary costs deemed ineligible by FEMA.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that, upon the completion of the City's response to the COVID-19 pandemic, any remaining funds in the COVID-19 Project shall be transferred back to the General Fund.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that, upon the completion of City's response to the COVID-19 pandemic, should there be insufficient funding in the COVID-19 Project to pay for the local share of eligible emergency protective and disaster recovery measures and any necessary costs deemed ineligible by FEMA, City Manager John Salomone will present the Council of the City of Norwich with a subsequent resolution requesting an additional transfer from Contingency.

Dated at Norwich, Connecticut this 6th day of May, 2020.

ATTEST:



Betsy M. Barrett
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 4, 2020, and that the same has not been amended or rescinded:

Relative to an amendment of the 2020-21 budget to adjust revenue estimates.

RESOLVED, that the budget for Fiscal Year 2020-21, as proposed on April 6, 2020, be amended by the revenue adjustments as listed herein.

General Fund Revenues

Description	Page	ORG	OBJ	Change in Revenues	Change in GF Mill Rate	Change in CCD Mill Rate
Prior Year Levies	48	10040000	41105	(30,000)		
Interest and Lien Fees	48	10040000	41106	(16,900)		
Fingerprinting	48	10042000	44206	(3,500)		
Total Change				(50,400)	0.03	0.01

Dated at Norwich, Connecticut this 6th day of May, 2020.

ATTEST:



Betsy M. Barrett
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 4, 2020, and that the same has not been amended or rescinded:

Relative to an amendment of the 2020-21 budget to adjust expenditures per City Manager recommendations.

RESOLVED, that the budget for Fiscal Year 2020-21, as proposed on April 6, 2020, be amended by the expenditure adjustments as listed herein.

General Fund Expenditures

Description	Department	Page	ORG	OBJ	Change in Expenditures	Change in GF Mill Rate	Change in CCD Mill Rate
Reduce Professional Services	City Manager	53	10411300	53010	(20,000)		
Total Change					(20,000)	(0.01)	(0.00)

Town Consolidation District Expenditures

Description	Page	ORG	OBJ	Change in Expenditures	Change in TCD Mill Rate
Reduction in Volunteer Firefighter Relief Fund contribution based on completed actuarial valuation	125	28304292	59150	(40,183)	
Total Change				(40,183)	(0.04)

Dated at Norwich, Connecticut this 6th day of May, 2020.

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City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 4, 2020, and that the same has not been amended or rescinded:

Relative to an amendment of the 2020-21 budget to increase funding for tennis courts and the School Building Committee and decrease funding for police cruisers.

RESOLVED, that the budget for Fiscal Year 2020-21, as proposed on April 6, 2020, be amended by the expenditure adjustments as listed herein.

General Fund Capital Budget Expenditures

Description	Department	Page	ORG	OBJ	Change in Expenditures	Change in GF Mill Rate	Change in CCD Mill Rate
Reduce 7 cruisers to 6 cruisers	Police	116-117	10500000	59102	(41,775)		
Increase Armstrong Tennis Courts Project funding to \$100,000	Recreation	120	10500000	59102	25,000		
Add funding for School Building Committee	Mayor/Council	117	10500000	59102	60,000		
Total Change					43,225	0.02	0.00

Dated at Norwich, Connecticut this 6th day of May, 2020.

ATTEST: 
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 City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 4, 2020, and that the same has not been amended or rescinded:

Relative to an amendment of the 2020-21 budget to increase funding for the Otis Library.

RESOLVED, that the budget for Fiscal Year 2020-21, as proposed on April 6, 2020, be amended by the expenditure adjustments as listed herein.

General Fund Expenditures

Description	Department	Page	ORG	OBJ	Change in Expenditures	Change in GF Mill Rate	Change in CCD Mill Rate
Increase Otis Library Funding	Non-Departmental	115	10500000	58251	25,000		
Total Change					25,000	0.01	0.00

Dated at Norwich, Connecticut this 6th day of May, 2020.

ATTEST: 
Betsy M. Barrett
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 4, 2020, and that the same has not been amended or rescinded:

Relative to tentative adoption of the preliminary budget for Fiscal Year 2020-2021.

RESOLVED, that the proposed preliminary budget for Fiscal Year 2020-21, as amended by the revenue and expenditure changes on May 4, 2020, be tentatively adopted, with a public hearing scheduled for Monday, May 11, 2020 at 7:30 PM in the Council Chambers of City Hall or in another location or locations by a Virtual Meeting conducted remotely but compliant with conditions imposed under the suspension of open-meeting requirements established in Executive Order 7B issued by Governor Ned Lamont and such other Executive Orders or directives as may then be applicable to such hearing.

Dated at Norwich, Connecticut this 6th day of May, 2020.

ATTEST:



Betsy M. Barrett
City Clerk