



Norwich Animal Control Volunteer Application

Thank you for your interest in volunteering for Norwich Animal Control. Volunteers conduct a variety of duties from cleaning the kennels, feeding the animals, walking the dogs, administering medications as needed, cleaning the facility, along with assisting the Animal Control Officers as needed. Volunteers are always welcome!

As a volunteer at Norwich Animal Control you will need to be 21 years of age or older and be able to provide proof of health insurance.

Date

First name

Last name

Birth Date

Street address

City

State

Zip code

E-mail address

Primary Phone
Number

Phone

- Home
 Cell

Secondary Phone
Number

Phone

- Home
 Cell

Drivers License Number

State

Expiration Date

Emergency Contact Information

Name: (First and Last)

Relationship

Phone Number

References

Please list 3 references (We are very much interested in hearing from current employers or other organizations from which you have volunteered. If this you have not volunteer before, please list people that can attest to your character and have known your for 5 or more years. Teachers, coaches, leaders from organizations you have been involved in are all great references)

Reference 1: Name:

Reference 2: Name

Address

Address

Phone Number

Phone Number

How do you know this person?

How do you know this person?

How long have you known this person?

How long have you known this person?

Reference 2: Name

Address

Phone Number

How do you know this person?

How long have you known this person?

Please check the areas that are of most interest to you (Check all that apply):

- Kennel Attendant - Feeding and cleaning**
- Grooming/Bathing**
- Special Events**
- Off Site Adoptions**
- Education Assistant**

Are you looking for an ongoing volunteer position or a one time/short term position?

- Ongoing**
- Short Term**
- One Time**

What is your availability? Most shifts at Norwich Animal Control are approximately 2-3 hours long (length of time can depend on the number of animals in the kennel at any time). Volunteers that arrive in the mornings typically start between 8:30-9:00am. Afternoons during the week can be more flexible as to the start time. However, if you are available at other times, please let us know in the box below.

- | | |
|---|--|
| Mornings? | Afternoons? (Afternoons are not currently available on weekends) |
| <input type="checkbox"/> Saturday | <input type="checkbox"/> Monday (typically from about 1:00 - 3:00) |
| <input type="checkbox"/> Sunday | <input type="checkbox"/> Tuesday (typically from about 1:00 - 3:00) |
| <input type="checkbox"/> Monday | <input type="checkbox"/> Wednesday (animal control closes about 5:00) |
| <input type="checkbox"/> Tuesday | <input type="checkbox"/> Thursday (animal control closes about 5:00) |
| <input type="checkbox"/> Wednesday | <input type="checkbox"/> Friday (animal control closes about 5:00) |
| <input type="checkbox"/> Thursday | |
| <input type="checkbox"/> Friday | |

Are you available at other times than listed above?

Please tell us about anything that you feel could help us at Norwich Animal Control with getting to know more about how you can best help (example - good with dog training, only interested in working with cats, certified foster with a rescue, contact with local rescues, not afraid of large dogs, good with soliciting donations/running special events, etc) :

Statement of Agreement

Please read through the following statements, check the boxes that you have read them and understand that you will be required to sign this page in person before beginning your first shift.

Statements:

- I agree not to consume, use, possess, or be under the influence of any drug or alcohol products while volunteering for the City of Norwich
- I understand that any conduct or pattern of conduct that would tend to disrupt, diminish or otherwise jeopardize public trust in the City of Norwich will result in dismissal.
- CONFIDENTIALITY OF CERTAIN RABIES VACCINATION CERTIFICATE AND DOG / CAT REGISTRATION INFORMATION.** I understand that information contained in a rabies vaccination certificate and/or dog and cat registration or in any record compiled from the information contained in them that identified or tends to identify and owner or address, telephone number, or other personally identifying information is confidential.
- I understand that the information above maybe disclosed only to a government entity or a person that, under a contract with a governmental entity, provides animal control services or animal registration services for the governmental entity for purposes related to the protection of public health and safety.
- I understand that my volunteer assignment with the City of Norwich maybe terminated at anytime.
- I understand that depending upon the nature of the volunteer assignment, the City of Norwich may deem necessary to obtain a Driver's License Record and/or a Criminal Conviction History and Wanted information Reports on individuals volunteering for the City of Norwich
- I hereby consent to the City of Norwich to perform a background check that may consist of a Drivers License Record search, a Criminal History check, and/or State Sex Offender List search.
- I release, relinquish, and hold harmless the City of Norwich, its employees, agents and representatives, from any and all cause of action or liability which I may have or which may arise out of, or as a result of, the reports herein authorized. Furthermore, I understand that my failure to execute this informed consent will result in my not being further considered for a volunteer position.
- I have NOT been convicted and/or place on probation for any criminal offense.

If you have been convicted and/or probation, please list the date and nature of the offense:

Signature: _____ Date: _____

Full Name (Please Print) _____